



**EAST (INNER) AREA COMMITTEE**

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**Meeting to be held in on  
Thursday, 7th February, 2013 at 5.30 pm  
at the Civic Hall Leeds**

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**MEMBERSHIP**

**Councillors**

M Ingham	-	Burmantofts and Richmond Hill;
A Khan	-	Burmantofts and Richmond Hill;
R Grahame	-	Burmantofts and Richmond Hill;
A Hussain	-	Gipton and Harehills;
K Maqsood	-	Gipton and Harehills;
R Harington	-	Gipton and Harehills;
G Hyde	-	Killingbeck and Seacroft;
B Selby	-	Killingbeck and Seacroft;
V Morgan	-	Killingbeck and Seacroft;

**Co-optees**

Rod Manners	-	Killingbeck & Seacroft CLT
Imran Khan	-	Harehills CLT
Grace Mangwanya	-	Gipton CLT

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**Area Leader:  
Rory Barke  
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# A G E N D A

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1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 24 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13 -18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19 -20 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 6<sup>th</sup> December 2012</p> <p>(Copy attached)</p>	1 - 6

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8			<p><b>MATTERS ARISING</b></p> <p>To note any matters arising from the minutes</p>	
9	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>WELFARE REFORM IMPACT ON COUNCIL TENANTS</b></p> <p>To consider the report of the Chief Executive, East North East Homes, providing the Area Committee with an update on Welfare Reform changes that impact on Council Tenants and are due to be implemented in April 2013. It also summarises work that is currently being undertaken to prepare Tenants for those changes and for future changes that will impact later in the year</p> <p>(Report attached) (Time – 15 minutes)</p>	7 - 22
10	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>ANNUAL REPORT FOR THE PARKS AND COUNTRYSIDE SERVICE</b></p> <p>To consider the report of the Chief Officer, Parks and Countryside, on the relationship between the Parks and Countryside service and the East Inner Area Committee, as agreed at Executive Board and providing an overview of the service including some of the challenges faced along with key performance management initiatives.</p> <p>(Report attached) (Time 10 minutes)</p>	23 - 40
11			<p><b>UPDATE ON THE DEVELOPMENT OF INTEGRATED NEIGHBOURHOOD HEALTH AND SOCIAL CARE TEAMS AND THE USE OF RISK STRATIFICATION</b></p> <p>To consider the report of the Director of Adult Social Care which provides an update on the rollout of integrated neighbourhood health and social care teams and sets out the progress to date along with future plans for development.</p> <p>(Report attached) (Time - 10 minutes)</p>	41 - 52

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12	Gipton and Harehills		<p><b>DAME FANNY WATERMAN COMMUNITY CENTRE - CHARGING PROPOSALS</b></p> <p>To consider the report of the East North East Area Leader seeking agreement to a proposal for a period of free usage at the Dame Fanny Waterman Community Centre</p> <p>(Report attached) (Time – 5 minutes)</p>	53 - 56
13			<p><b>AREA UPDATE REPORT</b></p> <p>To consider the report of the East North East Area Leader providing the Committee with an overview of the work being carried out to address the Area Committee's priorities, the community engagement work carried out to identify priorities for 2013/14 and providing an update on the recommendations of the Area Committee sub groups</p> <p>(Report attached) (Time – 10 minutes)</p> <p>Please note that the minutes of the recent sub-group meetings will follow as Appendices A B &amp; C</p>	57 - 66
14			<p><b>AREA CHAIR'S MINUTES</b></p> <p>To note the contents of the minutes of the Area Chairs Forum meeting held 2<sup>nd</sup> November 2012</p> <p>(Copy attached)</p>	67 - 72
15	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>WELLBEING FUND</b></p> <p>To consider the report of the East North East Area Leader providing details of the Wellbeing Fund spend and details of new projects for consideration</p> <p>(Report attached) (Time – 10 minutes)</p>	73 - 90
16			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next meeting as Thursday 21<sup>st</sup> March 2013 at 5.30 pm. The meeting will be held at the Compton Centre, Leeds LS9</p>	

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## EAST (INNER) AREA COMMITTEE

THURSDAY, 6TH DECEMBER, 2012

**PRESENT:** Councillor G Hyde in the Chair

Councillors A Hussain, B Selby, V Morgan,  
M Ingham, A Khan, R Grahame and  
R Harington

**50 Late Items**

With the agreement of the Committee, the Chair accepted one late item of business in respect of an additional submission to the Wellbeing Fund. It was reported that Ward Members were aware of the scheme and that a delay in the submission of the request would jeopardise the project (minute 60 refers)

Additionally, supplementary documents in support of the Area Update report were tabled at the meeting (minutes of recent Area Committee sub groups) as the minutes had not been cleared for inclusion at the time the agenda had been despatched (minute 61 refers)

**51 Declaration of Disclosable Pecuniary and Other Interests**

There were no declarations of disclosable pecuniary interests.

**52 Apologies for Absence**

Apologies for absence were received from Councillor Khan and Councillor Maqsood

**53 Open Forum**

No matters were raised through the Open Forum

**54 Minutes**

**RESOLVED** – That the minutes of the meeting held 18<sup>th</sup> October 2012 be agreed as a correct record

**55 Matters Arising**

Minute 35 Open Forum – Councillor Grahame referred to the presentation in respect of the Beeches and Oaktree Tenants Management Organisation (BOTMO) and expressed his concern that the Committees' support had been sought for the BOTMO which could result in the ALMO's loss of control over local housing stock should the bid be successful. Members noted that the bid had yet to complete several stages of the application process.

(Councillor Selby joined the meeting at this point)

**56 Appointment of Co-optees to Area Committees**

The Chief Officer (Democratic and Central Services) submitted a report advising Members of the recent appointment of co-optees onto EIAC to support the work of the Committee. Mr Imran Khan to his first meeting as co-

optee representing Harehills Community Leadership Team (CLT) and it was noted that Grace Mangwanya had been elected as Gipton CLT representative  
**RESOLVED** - To note the contents of the report

**57 Environmental Services - Six Month Performance Update on the Service Level Agreement**

The Locality Manager (East North East) submitted a report providing a half year update (May to October 2012) on performance against the Service Level Agreement (SLA) between EIAC and the East North East (ENE) Environmental Locality Team.

Mr J Woolmer presented the report and highlighted the principles and priorities set out in the SLA and the activities undertaken and the resources attributed to the Locality Teams through the three area wedge teams to deliver the service. Relevant case studies were discussed and areas highlighted where Members comments were sought. The Committee discussed the following key issues with the Locality Manager:

- Staff involvement in the decision making processes and improved staff morale
- the cross service meetings established to review working practices and experiences. Members noted that Councillor Grahame volunteered to attend a future service meeting in response to a request for Member involvement
- the intention to present detailed information by ward rather than by activity blocks
- case studies showing the results of cleansing projects
- statistics showing the outcomes of consultation with residents and showing the number of cases and actions undertaken in the previous six months
- activities undertaken in the Environmental Improvement Zones (EIZs)
- the reduced number of service requests generated from within the Killingbeck & Seacroft ward, noting that this could be attributed to the service provision offered by the ALMO

Finally the Locality Manager raised two resources issues for consideration in the future, namely a review of staff deployment and a review of vehicle hire contracts in order to provide continued value for money and ensure that service delivery continued to improve.

Members welcomed the contents of the report and the approach adopted and discussed the following additional matters:

- the ongoing review of the bulky item collection service and the public perception of the service provided
- the need to ensure the safety and security of empty properties and the links to West Yorkshire Fire Service and private landlords
- whether there was a more effective method of measuring resident satisfaction than the six monthly survey currently employed
- the need to ensure that residents and businesses within a designated EIZ were aware of the consequences of environmental crime



- the resources available for gully cleaning and the impact of weather conditions on service delivery. A comment regarding partnership working and sharing/re-using suitable vehicles was noted
- the responsibility for clearing some areas, such as recreation grounds and subways, lay with specific Council Departments, although it was noted that service requests to the Locality Team would be dealt with. Members supported closer working with the LCC departments and suggested a partnership working protocol be developed

Members noted the request for their direct input into service requests in respect of environmental issues and that the EIAC Environmental Sub Group would consider the issues of the bulky waste service and resources review and report back to EIAC in due course

**RESOLVED –**

- a) That the contents of the report and the discussions held be noted
- b) That EIAC continue to support the SLA approach to the delivery of environmental services in the locality, noting those areas identified where good progress had been made
- c) Members noted the intention to include service information by ward in future performance reports to assist judgement making about delivery against the SLA commitments
- d) To note that in light of the expected further financial pressures, the Area Committee takes the view that the following matters should be the key service development and continued top priorities for 2013/14: the bulky waste collection service, the review of resources; and partnership working between the Locality Team and LCC departments and that these issues will be further discussed by the EIAC Environmental Sub Group with a report back to the full Committee in due course
- e) To request that the Area Management team pursue the partnership working suggestion with the relevant LCC departments

**58 East North East Homes Leeds Grounds Maintenance Report**

The Head of Partnerships, East North East Homes (ENEH), submitted a report informing EIAC of the work and progress made by the city wide Grounds Maintenance contractor, Continental Landscapes, during the April to November period 2012. Mr S Vowles attended the meeting to present the report and highlighted the following issues in discussions with Members:

- The good working relationship established between ENEH Leeds and Continental Landscapes and between ENEH and the ENE Locality Teams
- The benefits brought by the ENEH Leeds Estate Walkabout procedure which enabled residents to monitor the performance and appearance of their locality. EIAC noted the invitation for local ward Councillors and/or ENEH Leeds Area Panel members to participate in this process
- The valuable role of the ENEH Leeds Environmental Caretaking Teams in tackling environmental issues such as provision of the gardening services for those residents with no other means of assistance, garden clearing removal of fly tipping and removal of bulky refuse from communal areas

It was noted that due to a software failure, the appendix to the report which was intended to show the detail of the works undertaken by ward was not available but would be despatched to members in due course (Councillor A Hussain joined the meeting at this point)

EIAC welcomed the report and noted comments providing differing perspectives of the service provided by the contractors, particularly in respect of areas where litter picking had not been undertaken prior to grass cutting and recreation spaces where responsibility for maintenance was not clear. Members noted a request for information to be provided directly to the service team in order that the issues could be dealt with

**RESOLVED** – That the contents of the report and the discussions be noted

#### **59 Apprenticeships Update**

The East North East Area Leader submitted a report on the strategic initiatives undertaken in the city to establish an apprenticeships scheme. Members welcomed the report that Leeds City College would support the Apprenticeship Programme in order to provide a real learning experience for the trainees and further noted the intention to pursue the launch of the scheme in April 2013 even if a fourth business partner could not be secured. The Area manager agreed to pursue discussions with LCC Parks & Countryside Service over a suggestion that a landscaping apprenticeship scheme should be established

**RESOLVED** – That the contents of the report be noted and support be given to the growth of apprenticeships across Leeds and specifically within the Inner East and Inner North East areas

#### **60 Wellbeing Report**

The ENE Area Leader submitted a report providing an overview of spending to date and seeking consideration of a number of new projects requesting funding. Members noted receipt of a late submission for funding for the Multi Sports Training Project and that local ward Members had been briefed on the scheme.

The report referred to monies clawed back from schemes which had not yet claimed funds or where there had been scheme slippage. A revised version of Appendix 1 was tabled at the meeting showing an amended total available to spend 2012/13 taking into account the roll up of unspent funds.

The Area Leader responded to queries in respect of the Ebor Gardens and Rookwood schemes. Members noted the funding request for the three Neighbourhood Manager posts was included within the report and the update provided on the recruitment process.

Burmantofts & Richmond Hill Tasking – A query seeking to re-allocate Tasking monies to fund PCSOs was raised. It was noted that most of the Tasking budget had been allocated but that future allocation could be discussed at the ward Member briefings. Re-allocating monies to fund PCSO's could not be accommodated under current protocols and a subsequent request to review that rule was noted.

**RESOLVED –**

a) That having considered the project proposals, approval be given to the following grants:

Rookwoods Recreation Area - additional spend	£3,000
Haselwoods Bin Solution	£6,072.49
Lincoln Green IT suite- additional costs	£2,350
Burmantofts Community Gala	£3,500
Burglary alarms for South Seacroft Friends & Neighbours	£779
Monkswood Rise footpath	£2,588
Road Safety Scheme, Pigeon Cote Road	£5,000
Blossom Hill Domestic Violence	£1,768.64
Ebor Gardens Community Creche	£3,000
Harehills Child Sexual Exploitation Worker	£2,311.28
3x Neighbourhood Manager posts	£92,717
Pontefract Lane Boundary fence	£1,973.02

b) That in respect of the late submission, Area Committee approve the grant of £6,300 for the Multi Sports Training Project

c) To approve the reallocation of the unspent money detailed in Appendix F

d) To approve an additional £2,000 being added to the Gipton & Harehills Small Grant pot from the Gipton & Harehills Ward allocation.

e) To approve an additional £1,500 being added to the Killingbeck & Seacroft Small Grant pot from the Killingbeck & Seacroft ward allocation

f) To approve the reallocation of the Burmantofts & Richmond Hill Community Engagement pot, back to the Burmantofts & Richmond Hill Ward allocation and that the costs to date against that budget be set against the wedge wide Community Engagement pot.

**61 Area Update Report**

The ENE Area Leader provided an update on community engagement activity undertaken across the EIAC area and the key messages on work being carried out which is pertinent to EIAC priorities. The sub groups established to support the EIAC priorities had met during November and the minutes of those meetings had been despatched following the agenda

Members commented on the value of the responses from the Citizens Panel, noting that membership of the Panel from residents of the Inner area was much lower than the Outer area and the impact this may have on the results. It was agreed that the issue of encouraging membership of the Citizens Panel would be discussed at Ward member briefings and with the CLTs

**RESOLVED –**

- a) That the contents of the report and the comments made by Members be noted
- b) That the contents of the minutes of the following sub group meetings be noted

- a. Environmental Sub Group held 13<sup>th</sup> November 2012
  - b. Community Centres Sub Group 15<sup>th</sup> November 2012
  - c. Planning Sub Group held 9<sup>th</sup> November 2012
  - d. Health & Wellbeing Sub Group held 3<sup>rd</sup> December 2012
- c) That the issue of encouraging membership of the Citizens Panel would be discussed at Ward member briefings and with the CLT's

**62 Area Chairs Minutes**

Minute 3 – Youth Service Review - A request that information on the budget of all East Leeds schools, prior to the submission of the Annual Report from Children's Services to EIAC, was noted

Minute 5 Community First Update – Members commented on the establishment of the Community First panels and received assurance that the ENE Team had begun to establish a working relationship with the Community Organiser

**RESOLVED** – To note the contents of the minutes of the Area Chairs Forum meeting held 11<sup>th</sup> September 2012

**63 Any Other Business**

Councillor R Grahame tabled two newspaper reports for Members information to highlight his concerns in respect of local policing:

- Armed robbery in Cross Green reported in the Yorkshire Evening Post 6<sup>th</sup> December 2012
- Police resource and procurement practices reported in The Mail on Sunday 25<sup>th</sup> November 2012.

**RESOLVED** – Members noted a request from Councillor Grahame that West Yorkshire Police be invited to submit a response to the issues raised in the articles in respect of Police resources and local policing

**64 Date and Time of Next Meeting**

**RESOLVED** - To note the date and time of the next meeting as Thursday 7<sup>th</sup> February 2013 at 5:30 pm in the Civic Hall, Leeds



Report author: Steve Carey /  
Steve Hunt  
Tel: 2476009

**Report of** CHIEF EXECUTIVE EAST NORTH EAST HOMES LEEDS

**Report to** INNER EAST AREA COMMITTEE

**Date:** 7<sup>th</sup> February 2013

**Subject:** WELFARE REFORM IMPACT ON COUNCIL TENANTS

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> No

## Summary of main issues

A number of welfare reforms come into effect from April 2013 which will see:

- Social sector size criteria changes come into effect;
- Reductions in Council Tax Support; and
- The implementation of local welfare schemes following the abolition of elements of the Social Fund

There has been considerable activity to undertaken to ensure that tenants and Council Tax payers are aware of and understand the implications of the changes. Further work will take place in March to provide personalised information of those directly affected as well as providing general guides to elected members on the help that is available to people affected by the changes.

The changes set out above have to be implemented by local councils and are all on track to take effect from April 2013. Other changes due to come into effect from April 2013 have been deferred slightly:

- The Benefit Cap, whereby DWP will tell Local Authorities which cases to apply the cap to, will now come into effect in 'the summer'
- Personal Independence Payments, which replaces Disability Living Allowance, will come into effect in June 2013 for new claims with most existing DLA claims not being reviewed until October 2015

## **Recommendations**

The Area Committee is asked to note work done to date by ALMOs and the Council to prepare for the introduction of Welfare Reform changes.

### **1 Purpose of this report**

- 1.1 The purpose of this report is to update Inner North East Area Committee on Welfare Reform changes that impact on Council Tenants and are due to be implemented in April 2013. It also summarises work that is currently being undertaken to prepare Tenants for those changes and for future changes that will impact later in the year.

### **2 Background information**

- 2.1 The Welfare Reform Act 2012 continues to introduce a national programme of reforms and changes to the Welfare Benefit system. The focus for the reforms is on benefits for working age people whilst people of pensionable age remain largely unaffected by the reforms. The drivers for the reforms are that people should be better off being in work rather than on benefits and that the overall costs of benefits should be reduced.
- 2.2 The main thrust of the reforms are the introduction of a “Universal Credit” which will replace a range of existing means tested benefits and tax credits for people of working age starting from October 2013. The Act follows the November 2010 White Paper “Universal Credit - Welfare Works” which outlines the Government’s proposals for reforming welfare to improve incentives to work, simplify the existing welfare benefits system and tackle administrative complexity.
- 2.3 Besides introducing Universal Credit and related measures, the Act makes the following significant changes to the current Benefit systems that are due to be implemented at different stages during 2013:-
- Personal Independence Payments replace the current Disability Living Allowance starting with new claims in June 2013;
  - Social Sector Size Criteria will result in housing benefit entitlement being reduced for working age tenants living in Council or Housing Association homes where the household is deemed to have more bedrooms than they require;
  - Local Council Tax Support replaces Council Tax Benefit which is to be abolished from April 2013, with new local schemes of Council Tax support decided by Councils and a national scheme for pensioners. Local schemes will apply to working age customers only with the Government prescribing a national scheme for those customers of pension age. The cost of both the local scheme for working age customers and the national scheme for pension age has to be met by Councils from reduced funding to be provided by Government;

- Social Fund Changes mean Community Care Grants and Crisis Loans for Living Expenses elements of the Social Fund will be abolished from April 2013. The funding for these schemes will be devolved to local Councils with an expectation from the Government that *“the funding be concentrated on those facing greatest difficulty in managing their income and to enable a more flexible response to unavoidable needs, perhaps through a mix of cash or goods and aligning with the wider range of local support local authorities / devolved administrations already offer”*;
- A Benefit Cap will result in the total benefit that a family can receive being limited to £500 per week for working age families and £350 per week for single claimants. There will be some exemptions for tenants working at least 24 hours a week, tenants getting disability benefits and households where a child is getting a disability benefit, all of whom will be exempt from the cap.

### 3 Main issues

#### 3.1 Social Sector Size Criteria (SSSC)

As from April 2013 this reform introduces changes for ALMO and Housing Association claimants on Housing Benefit that are of working age and that are living in a property that is deemed to be too large for their needs - too many bedrooms for the number of occupiers. Those tenants that are affected will have a percentage reduction in housing benefit applied as follows:-

- 14% reduction for 1 bedroom more than required;
- 25% reduction for 2 or more bedrooms than required.

Collectively the ALMOs and the Council have been making preparations for the implementation of Social Sector Size Criteria (SSSC). The SSSC will have a significant impact in Leeds with over 8,000 households known to be affected in the City. A breakdown of the numbers affected by ward is shown at **appendix 1** along with value of cuts in Housing Benefit by ward.

In July 2012 all the ALMOs/BITMO and Housing Associations undertook to contact tenants who data at that time indicated would be affected by SSSC changes. A further data extract was undertaken in November 2012 to identify changes to the numbers affected. Overall, the number had reduced but the extract identifies an additional 880 tenants that would be affected by the changes.

- 3.2 A statement is attached (**appendix 2**) which details the visits/contacts and the potential implications such as customers saying they will be unable to continue to live at their properties due to affordability and requesting to downsize. The Central and Corporate Scrutiny Board has set up a working group to consider the collection and recovery issues arising from this reform and the changes to Council Tax Benefit and will be making recommendations to Executive Board on collection and recovery activity. The terms of reference for the working group are attached at **appendix 3**.

As indicated the ALMOs have been taking steps to ensure that tenants are supported where possible to deal with the changes. A statement setting out issues raised by the ALMOs and activities underway to manage the impacts is attached at **appendix 4**.

### **3.3 Benefit Cap**

The Department for Work and Pensions has written to councils to say that the implementation of the Benefit Cap will be deferred and will 'in the Summer of 2013'. In the meantime, DWP will test the processes for applying the Cap within 4 London Boroughs before rolling out the processes nationally. Although Councils will be required to operate and apply the new rules on the Benefit Cap, the responsibility for identifying families affected by the Benefit Cap lies with the Department for Work and Pensions (DWP). Recent data from DWP suggests that over 500 families in Leeds will be affected by the Benefit Cap and DWP has written to all those families likely to be affected. Home visits have also been undertaken by Revenues and Benefits and ALMO staff to ensure people affected are made aware of the changes.

### **3.4 Discretionary Housing Payments**

DWP has now notified the council of its Discretionary Housing Payments funding to help deal with the impacts of the Social Sector Size Criteria. In total Leeds will receive £1.92m in Government funding in 13/14 for Discretionary Housing Payments. This is an increase of just over £1m in funding compared to the allocation in 12/13 with the increase intended to recognise the additional pressures caused by the Social sector Size Criteria rules and the Benefit Cap.

In November 2012, the Executive Board approved a policy for the award of Discretionary Housing Payments that prioritises awards to:

- People with disabilities living in significantly adapted accommodation;
- Foster carers and kinship carers;
- People requiring additional rooms to accommodate access to children arrangements;
- Pregnant women taking in a new tenancy that takes account of the expected birth.

Awards will be administered by Revenues and Benefits with applications in relation to Social Sector Size Criteria requiring ALMO validation around housing need and availability of alternative accommodation in the area. This is expected to help ensure that funding is targeted to those priority cases with few options to deal with the change.

### **3.5 Localised Council Tax Support**

The Government's Local Government Finance Act 2012 received Royal Assent on 1 November 2012 and requires that Councils put in place local schemes of Council Tax support by 31 January 2013 to replace Council Tax Benefit. The Government has confirmed that the funding for the 13/14 Leeds scheme will be £49.2m which



represents a £5.2m reduction in funding compared to 12/13 Council Tax Benefit projected costs of £54.4m

Council met in January 2013 to approve a local scheme of Council Tax Support that sees:

- The Council and precepting authorities putting additional funding into the local scheme to protect certain vulnerable groups from reductions in support. The groups to be protected are: lone parents with children u5, carers, people getting the severe or enhanced disability premium and people in receipt of Armed Forces Compensation Payments (war pensioners and war widows);
- Council Tax support for the remaining working age customers reduced by 19%.

Appendix 1 also shows the impact of the change at ward level. The collection issues arising from the local scheme are also being considered as part of the Scrutiny Board Working Group review.

### **3.6 Local Welfare Scheme**

Leeds will receive £2.8m scheme funding in both 13/14 and 14/15 to run a local welfare scheme. The funding has been devolved to local councils as a result of the abolition of Community Care Grants (CCG) and Crisis Loans for Living Expenses (CL). The funding represents the amount that was spent on CCGs and CLs by Jobcentre plus in 11/12.

At its November meeting, Executive Board approved a scheme design for local welfare provision in Leeds that aims to:

- support people to return or remain in the community without the need for extra care;
- support the most vulnerable in urgent situations through signposting to the most appropriate support services or through provision of goods
- engage individuals with appropriate support services where needed to prevent repeat applications and develop resilience
- support the most vulnerable in a holistic way that will have a positive effect and minimise cash payments.

As well as providing direct support, the report also received approval for scheme funding to be spent on developing initiatives that would help with addressing future demand and supporting a more sustainable scheme in the event of change to funding. This includes initiatives aimed at increasing provision of debt and benefit advice, promoting financial inclusion primarily through Leeds City Credit Union, supporting the Furniture re-use network and supporting Third Sector organisations.

A brief consultation exercise is underway with all elected members and a further report will be presented to Executive Board in March 2013 setting out the full scope of the scheme and more detailed eligibility criteria for consideration.

### 3.7 **Universal Credit**

Implementation is planned from October 2013 but there are indications that this timetable may slip.

- The 'Pathfinder' planned for April 2013 will go ahead at the end of April but will now deal only with the more straightforward single Jobseekers Allowance claimants who are not homeowners, have no children and who already have bank accounts;
- The national roll out from October 2013 is now more likely to be a geographical or sector roll out with further details to follow about the planned migration of Housing Benefit cases to Universal Credit.

DWP are expected to issue a statement at the end of January 2013 with the details of the roll out intentions. At the same time DWP are also due to issue a statement about the way face-to-face services will be commissioned for Universal Credit. It is recognised by DWP that some people will need help to access Universal Credit online and with budgeting requirements. The commissioned face-to-face service is intended to provide that support. Local Authorities are expected to be the lead agencies in providing this support.

### 3.8 **Communicating the changes**

Each year in March, Revenues and Benefits is required to issue Council tax bills and Benefit Notifications to all its customers informing them of their new Council tax liability and, where appropriate, their new Housing Benefit and Council Tax Benefit entitlement. This results in over 330,000 Council Tax bills being issued and around 85,000 benefit notification letters being issued.

This year the intention is to include targeted information to those affected by the SSSC changes and Council Tax Support changes so that they:

- a) Understand why their benefit has changed;
- b) Understand the importance of paying their rent and Council Tax;
- c) Are encouraged to open bank accounts, particularly through the promotion of Leeds City Credit Union; and
- d) Know who to contact and where to go for additional support.

The information is currently being developed by Revenues and Benefits working closely with ALMOs, Housing Associations and Customer Services.

It is also intended to provide a 'guide' sheet for all elected members giving a synopsis of the changes and providing details of where people can go for help. This will also include details of the Local Welfare Scheme that will replace elements of the Social Fund (see below).

The cross ALMO / BITMO action plan (now Version 8) has been updated ensuring that it links to the citywide Welfare Reform Communication Plan and Welfare Reform Strategy.

There are a number of joint Welfare Reform 'Roadshows' taking place throughout the city, with representatives from each of the ALMOs attending, as follows:-

22 October – Dewsbury Road One Stop 9-3  
16 November – Armley One Stop  
19 November – Great George Street  
03 December – St George's Centre  
07 December – Aireborough Centre  
10 December – Compton Centre  
07 January – Otley  
11 January - Osmonthorpe

Further Roadshows are being planned

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Extensive consultation is taking place on Welfare Reform as detailed above.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 There are a number of issues in relation to equality and diversity and, particularly, cohesion and integration that are being picked up as part of the city-wide Welfare Reform Strategy.

### **4.3 Council policies and City Priorities**

4.3.1 A number of policy change recommendations are being considered by the Council's Executive Board due to the introduction of the Welfare Reform changes.

### **4.4 Resources and value for money**

4.4.1 Additional staffing resources will be required both pre-introduction of Welfare Reform and as the changes are introduced to work with those tenants who are affected by the changes. Some provision has been made within HRA budget provision to mitigate the impact of the changes particularly in so far as debt provision is concerned.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications, access to information or call in implications in so far as this Report is concerned.

### **4.6 Risk Management**

4.6.1 The introduction of Welfare Reform is a major risk and is logged on the Council's corporate Risk Register.

## **5 Conclusions**

- 5.1 The introduction of Welfare Reform will have major implications for tenants living in the ENEHL area. Work is well underway to inform those affected of the changes and to develop personal strategies with them to minimise where possible the financial impact of those changes.

## **6 Recommendations**

- 6.1 The Area Committee is asked to note work done to date by ALMOs and the Council to prepare for the introduction of Welfare Reform changes.

## **7 Background documents**

Ward Name	Number Of Claims Affected By Ward			Annual Decrease In Housing Benefit By Ward			Total Benefit Loss
	Under-occupancy: ALMOs	Under-occupancy: Hsg Assoc	Council Tax Support	Under-occupancy: ALMOs	Under-occupancy: Hsg Assoc	Council Tax Support	
Adel and Wharfedale	38	2	356	£ 26,333.81	£ 1,610.92	£ 48,138.23	£ 76,082.95
Alwoodley	140	40	674	£ 75,513.41	£ 33,194.41	£ 93,182.43	£ 201,890.25
Ardsley and Robin Hood	67	21	511	£ 40,308.36	£ 13,322.37	£ 68,393.90	£ 122,024.63
Armley	397	100	2030	£ 210,792.80	£ 82,457.81	£ 258,491.33	£ 551,741.94
Beeston and Holbeck	297	31	1729	£ 159,029.69	£ 21,525.80	£ 223,290.37	£ 403,845.85
Bramley and Stanningley	341	15	1325	£ 204,453.93	£ 10,917.76	£ 170,454.90	£ 385,826.59
Burmantofts and Richmond Hill	646	141	2761	£ 341,550.13	£ 106,575.92	£ 346,989.95	£ 795,116.01
Calverley and Farsley	63	6	445	£ 38,932.92	£ 6,049.15	£ 62,237.58	£ 107,219.64
Chapel Allerton	358	176	1642	£ 216,858.80	£ 136,752.40	£ 212,123.30	£ 565,734.51
City and Hunslet	215	129	2035	£ 127,574.57	£ 97,408.41	£ 259,764.17	£ 484,747.15
Cross Gates and Whinmoor	152	22	839	£ 94,779.02	£ 15,806.74	£ 109,091.50	£ 219,677.26
Farnley and Wortley	306	7	1174	£ 173,390.30	£ 5,683.00	£ 150,278.26	£ 329,351.55
Garforth and Swillington	68	3	319	£ 40,105.80	£ 1,679.28	£ 43,708.92	£ 85,494.00
Gipton and Harehills	383	158	2853	£ 224,905.51	£ 114,937.22	£ 361,187.21	£ 701,029.94
Guiselley and Rawdon	53	4	329	£ 31,864.41	£ 2,477.38	£ 43,972.82	£ 78,314.61
Harewood	25		165	£ 17,018.68		£ 26,686.18	£ 43,704.85
Headingley	20	31	443	£ 12,898.15	£ 22,823.20	£ 50,067.99	£ 85,789.33
Horsforth	105	6	360	£ 60,243.68	£ 4,162.92	£ 50,508.24	£ 114,914.84
Hyde Park and Woodhouse	316	180	1605	£ 169,677.55	£ 146,985.94	£ 201,009.59	£ 517,673.08
Killingbeck and Seacroft	632	78	1848	£ 382,430.01	£ 54,397.96	£ 235,569.24	£ 672,397.20
Kippax and Methley	100	9	477	£ 66,430.36	£ 5,567.31	£ 65,207.31	£ 137,204.98
Kirkstall	364	27	1225	£ 215,846.92	£ 19,338.69	£ 154,303.67	£ 389,489.27
Middleton Park	496	116	1906	£ 292,334.22	£ 82,314.19	£ 244,906.13	£ 619,554.54
Moortown	53	83	571	£ 30,432.23	£ 71,330.94	£ 78,210.87	£ 179,974.04
Morley North	75	4	545	£ 41,717.31	£ 2,977.68	£ 71,132.84	£ 115,827.83
Morley South	134	4	744	£ 71,319.01	£ 2,614.61	£ 96,891.97	£ 170,825.60
Otley and Yeadon	80	23	535	£ 48,262.62	£ 16,323.94	£ 72,526.71	£ 137,113.28
Pudsey	139	22	694	£ 82,106.35	£ 18,459.76	£ 93,669.81	£ 194,235.91

Rothwell	157	31	528	£ 95,572.34	£ 22,885.81	£ 69,612.21	£ 188,070.36
Roundhay	66	37	611	£ 35,927.66	£ 29,123.24	£ 86,338.75	£ 151,389.65
Temple Newsam	261	47	921	£ 160,570.16	£ 35,072.99	£ 119,062.50	£ 314,705.64
Weetwood	146	17	691	£ 79,676.82	£ 11,826.51	£ 91,074.83	£ 182,578.15
Wetherby	55	7	233	£ 33,893.20	£ 4,311.58	£ 32,794.59	£ 70,999.37
<b>Grand Total</b>	<b>6748</b>	<b>1577</b>	<b>33124</b>	<b>£ 3,902,750.73</b>	<b>£ 1,200,915.83</b>	<b>£ 4,290,878.27</b>	<b>£9,394,544.82</b>

Appendix 2 - **Welfare Reform Strategy Board - 16<sup>th</sup> January 2013**  
**Social Sector Size Criteria - Update on Contacts/Visits Undertake to Date**

	ENEHL	%	WNWHL	%	AVHL	%	BITMO	%	CITY	%
Original Number of tenants Affected	2775		2503		1665		238		7181	
Completed Visits	2333	84%			889	43%	163	68.5%		
Tenants no longer Affected per LBS list 26/10/12	477	17%	433	17%	350	21%	47	20%	1307	
Number already visited from LBS list of 26/10/12	267		121		141		11		540	
Revised Total	2298		2070		1315		191		5874	
Completed Visits / Contacts	2107	91.7%	1648	77%	995	76%	152	79.6%	5060	86%
No response to contacts	191	8.3%	20	1.2%	320	24%	13	6.8%	544	9%
Family Size Dispute	197	9.3%	216	13%	78	8%	30	19.7%	521	10%
Property Size Dispute	106	5%	47	3%	60	6%	15	9.9%	228	5%
Transfer Requested * see below	351	16.8%	307	19%	183	20%	41	27%	882	17%
Cover Shortfall from Income / Benefits	1480	70.2%	386	23%	33	3%	121	79.6%	2020	40%
Seek Employment	648	30.8%	505	30%	88	9%	32	21.1%	1273	25%
Plan to move to other tenure	13	0.6%	167	10%	33	3%	3	2%	216	4%
Seek Lodger	73	3.5%	65	4%	39	4%	9	5.9%	186	4%
Foster Carers	12	0.6%	20	1.2%	28	3%	2	1.3%	62	1%
In adapted Properties	73	3.5%	133	8%	95	10%	26	17.1%	327	6%
Access to Children or Applying	94	4.5%	29	19%	35	3%	3	2%	161	3%
Tenants considered High Risk	995	47.2%	112	7%	250	25%	NA		1357	27%
* Bedroom Requirements of those requesting a transfer										
1 Bedroom	196	56%	205	67%	122	66%	18	43.9%	541	
2 Bedrooms	119	34%	88	29%	57	30%	17	41.46%	281	
3 Bedrooms	30	9%	13	4%	4	2%	4	12.5%	51	
4 Bedrooms	6	1%	1	0.3%	0	0%	2	9.8%	9	
5 Bedrooms	0		0	0	0	0%	0	0		

\*\* Please note some tenants are considering more than one option as a response to SSSC.

## **Appendix 3 - SCRUTINY BOARD (RESOURCES AND COUNCIL SERVICES)**

### **WELFARE BENEFIT CHANGES – MANAGING THE IMPLICATIONS OF ‘UNDER OCCUPANCY’ AND COUNCIL TAX CHANGES IN COUNCIL OR HOUSING ASSOCIATION PROPERTIES**

#### **TERMS OF REFERENCE**

##### **1.0 Introduction**

1.1 From April 2013 the amount of Housing Benefit paid to working age tenants in Council or RSL properties will be reduced where they have more bedrooms than the family needs. Also Council Tax Benefit is abolished from April 2013 to be replaced by local schemes of Council Tax Support. On 12<sup>th</sup> December 2013 Executive Board approved for submission to Full Council a scheme which means that working age recipients face a reduction of 19%

##### **2.0 Scope of the inquiry**

2.1 The purpose of this review is to consider the likely effects of these benefit changes on *those people deemed to be living in property with more bedrooms than they need* and to make an assessment of and, where appropriate, make recommendations on the following areas:

- How the Council responds to those tenants who fall into financial arrears due to the changes
- The consequences of the Council’s approach to the management of financial arrears on other Council policies, for example the Lettings policy and tenant strategy
- The consequences of the Council’s approach to the management of financial arrears on the potential rise in homelessness and the reduction in accommodation available for the most vulnerable
- The consequences of the Council’s approach to the management of financial arrears on the finances of the Council and major precepting authorities and the implications for the Housing Revenue Account
- local measures to deal with the potential consequences of the reforms, such as the encouragement of sound financial management through information, advice and education

##### **3.0 Comments of the relevant Director and Executive Member**

3.1 In line with Scrutiny Board Procedure Rule 12.1 where a Scrutiny Board undertakes an Inquiry the Scrutiny Board shall consult with any relevant Director and Executive Member on the terms of reference. (to be done)

##### **4.0 Timetable for the inquiry**

4.1 The Inquiry will take place over a number of sessions and will be conducted by a working group.



4.2 The length of the Inquiry is subject to change. It is anticipated that a final report will be produced January 2013.

## **5.0 Submission of evidence**

### **5.1 Session one – December 2012**

- To understand the size of the cohort within scope of the inquiry
- To understand the financial challenges faced by those in 'under occupancy.' and any predictions/projections on the likely consequences of the reforms
- To understand the discretionary powers available to the Council to assist tenants.
- To understand any statutory constraints
- To understand current recovery procedures/policy

### **5.2 Session two – January 2013**

- To look at best practice in other Core Cities
- To consider policy options
- To consider local measures to deal with the potential consequences of the reforms, such as the encouragement of sound financial management through information, advice and education

### **5.3 Session three – Full Board 21<sup>st</sup> January 2013**

- To consider the draft recommendations arising from the review and to agree the Board's final report.

## **6.0 Witnesses**

6.1 The following witnesses have been identified as possible contributors to the Inquiry: **(order to be determined)**

Cllr B Atha – Executive lead  
Steve Carey – Chief Benefits and Revenues officer  
Jill Wildman – Director of Housing, East NE Homes  
Paul Broughton – Chief Customer Access Officer

Officers who are involved in recovery  
Liz Cook – Housing Services  
Dave Levitt – Recovery Manager, Revenues and Benefits  
RSL rep  
Rep of a tenants group?  
CAB rep?

Mike Woods – Principal Finance Manager, Financial Development

## **7.0 Equality and Diversity / Cohesion and Integration**

- 7.1 The Equality Improvement Priorities 2011 to 2015 have been developed to ensure our legal duties are met under the Equality Act 2010. The priorities will help the council to achieve its ambition to be the best City in the UK and ensure that as a city work takes place to reduce disadvantage, discrimination and inequalities of opportunity.
- 7.2 Equality and diversity will be a consideration throughout the Scrutiny Inquiry and due regard will be given to equality through the use of evidence, written and verbal, outcomes from consultation and engagement activities.
- 7.3 The Scrutiny Board may engage and involve interested groups and individuals (both internal and external to the council) to inform recommendations.
- 7.4 Where an impact has been identified this will be reflected in the final inquiry report, post inquiry. Where a Scrutiny Board recommendation is agreed the individual, organisation or group responsible for implementation or delivery should give due regard to equality and diversity, conducting impact assessments where it is deemed appropriate.

## **8.0 Post inquiry report monitoring arrangements**

- 8.1 Following the completion of the Scrutiny inquiry and the publication of the final inquiry report and recommendations, the implementation of the agreed recommendations will be monitored.
- 8.2 The final inquiry report will include information on the detailed arrangements for how the implementation of recommendations will be monitored.

## **9.0 Measures of success**

- 9.1 It is important to consider how the Scrutiny Board will deem if their inquiry has been successful in making a difference to local people. Some measures of success may be obvious at the initial stages of an inquiry and can be included in these terms of reference. Other measures of success may become apparent as the inquiry progresses and discussions take place.

## Appendix 4 – Issues and activities arising from ALMOs

1. The implementation of SSSC will present the Council with a number of complex and interlinked issues to resolve. Where possible we have to prevent financial hardship affecting tenants whilst maximising rental income so as not to have an adverse impact on the Housing Revenue Account Business Plan. Moving households to minimise financial hardship will increase void turn-over costs and not necessarily make best use of stock with such high demand for housing. A number of actions and issues have been highlighted that need to be considered and the Council asked to take decisions on prior to the introduction of the changes:-
  - Consider the re-designation of certain properties across the city i.e. 2 bedroom multi-storey flats, 4 and 5 bedroom houses;
  - Consider a review of Local Lettings Policies and the policy on re-housing children at height;
  - Consider a reduction in the percentage of Date of Registration Quota properties to allow more properties to be let to customers in housing need;
  - Consider awarding priority to affected tenants (those in receipt of Discretionary Housing Payment and subject to the released properties being re-lettable at full occupancy). Other options include mutual exchange;
  - Consider allowing affected tenants who move to private rented sector to retain their priority after they move;
  - Develop guidelines setting out when it will be appropriate for ALMOs to take possession action in relation to rent arrears arising from SSSC;
  - Review of Lettings Policy bedroom requirements in relation to Under-occupation;
  - Consider whether to award higher priority to those tenants overcrowded living in smaller properties that could be let to under-occupying Council and Housing Association tenants;
  - Consider a 'ring fence' approach for a proportion of smaller properties to be advertised to give preference to tenants affected by SSSC;
  - Consider changes to the rent payment frequency and required method in advance of Universal Credit.

Alongside the issues highlighted above the Lettings Policy review has commenced and a number of these issues highlighted will link into the future Lettings Policy and procedures. There is work in progress cross ALMO / BITMO / Housing Partnerships – other sections within LCC to consider each of the issues outlined in order that the necessary preparations can be made.

2. Within ENEHL and other ALMOs / BITMO the following work is also being undertaken for on-going support for our customers that will be affected by SSSC:-
  - We hit our target to complete an initial visit and attempt to make contact with tenants affected by SSSC by the end of November to discuss the options available, undertake income and expenditure assessments to see if tenants are able to afford to pay the increased charge and give advice on rehousing options should tenants wish to move to smaller accommodation;
  - From the end of November we have been making follow up visits to those tenants who did not respond to our initial attempt to contact them (no access cases);

- We have started to work through the latest revised list of tenants who have been identified as being affected by SSSC due to a change in their circumstances or because they are new Housing Benefit claimants;
- We are providing more intensive support and advice to tenants who have told us that they don't want to move from their current home but who tell us they will not have the available income to pay the increased rent. This includes:-
  - ensuring tenants are claiming all eligible benefits ,
  - budgeting advice and setting up payment by Direct Debit;
  - debt advice and referral to specialist debt support agencies;
  - referrals to Leeds City Credit Union to refinance high interest loans or set up bill payment accounts;
  - assistance and advice with establishing bank accounts and direct debits for those who don't currently have bank accounts;
  - identifying tenants eligible for Discretionary Housing Payments and assisting in completing application forms;
  - Outlining financial Implications for tenants considering taking in lodgers or boarders;
  - Further advice on moving home options;
  - Tenants identified with vulnerabilities and support needs will be referred for specialist support through Independent Living Teams.
- Tenants who have told us they wish to move are being contacted to ensure they fully understand the Choice Based Letting system and any Letting Policy issues that may affect them. This will ensure they are bidding most effectively to maximise their chances of being offered an alternative smaller property. Mutual Exchanges will be encouraged and we will look to actively link tenants together to facilitate exchanges. We are also planning local Mutual Exchange Swop Shop events to bring interested tenants together to help identify other tenants they may consider swapping with. Information on how to access Housing Association properties is also being provided.
- Further general advice and information will be provided via newsletter articles and targeted letters running up to April 2013.
- We are working with other partners and voluntary groups to ensure they are fully prepared for direct approaches made to their organisations.

Leeds City Council's Telephone Contact Centre and One Stop Centre staff will continue to be briefed and trained to ensure they are providing appropriate advice and can refer tenants to ALMOs for assistance.

**Report of The Chief Officer of Parks and Countryside**

**Report to East Inner Area Committee**

**Date: 7<sup>th</sup> February 2013**

**Subject: Annual Report – for the Parks and Countryside Service**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill Gipton & Harehills Killingbeck & Seacroft	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:	

**Summary of main issues**

1. The report provides an area profile of key assets, information on park usage and a customer based perspective of the quality of the assets and services provided.
2. It highlights the current progress towards Leeds Quality Park (LQP) status for community parks in the area. It provides the costs of achieving and retaining LQP status in community parks up to the year 2020.
3. The report details capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months and planned improvements to be delivered in the next 12 months.
4. It gives a detailed breakdown of events and volunteering in the area.
5. It gives an overview of the Streetscene Grounds Maintenance contract considering performance for grass cutting in 2012. It sets out the specification and how this is developing alongside suggesting increased engagement in performance monitoring.

**Recommendations**

6. The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

## **1 Purpose of this report**

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the East Inner Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment needs to attain LQP standards and to retain them.

## **2 Background information**

### **Service Description**

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space. This includes 7 major parks, 62 community parks and 95 recreation grounds and 391 local green spaces, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces over 4 million bedding plants each year, 97 allotment sites, over 800km of Public Right of Way (PROW), and 156 nature conservation sites, as well as 22 cemeteries and three crematoria.
- 2.2 The 2009 Parks and Countryside residents survey showed that the service attracts almost 68 million visits each year from Leeds' residents alone, and that approximately 96% of these are regular park users. These range from anybody using a park for informal recreation (e.g. walking, observing nature) to people who take part in formal activities (e.g. football clubs, conservation volunteers or to attend events). The user surveys also evidenced that 10m visits are made to our green space by Young People (12-19) compared to 3.6m by Children (5-11).

### **Description of Priority Advisory Function**

- 2.3 The priority advisory function for Area Committees relates to community parks provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural facilities.
- 2.4 Where developments are less significant or only impact on one site then ward members and community groups will be informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exist and this function seeks to enhance this engagement.

### 3 Main issues

#### Area Profile of the Service

- 3.1 The following table summarises community green space assets managed by Parks and Countryside in the East Inner Area Committee:

<b>Asset</b>	<b>Quantity</b>
Community parks	6
Playing Pitches:	
Football	22
Rugby League	9
Bowling greens	6
Playgrounds	16
Multi-use games areas	9
Skate parks	2

#### **Community Parks**

- 3.2 The service undertook a residents survey using the Citizen's Panel methodology during the summer of 2012. Unfortunately this has provided insufficient information to allow the service to update the 2009 survey data with statistical confidence. Options to undertake additional surveys during 2013 are currently being examined to provide an updated dataset for usage and satisfaction.
- 3.3 Analysis from the 2009 residents survey was carried out relevant to the 6 community parks in the area which are;

<b>Site Name</b>	<b>Annual Number of Visits</b>	Total Annual Visits to East Inner Community Parks is 1.9m approx.
Banstead Park	69,060	
East End Park	837,040	
Fearnville Sports Centre	220,141	
Harehills Park	485,742	
Nowell Mount	40,043	
The Rein	275,467	

- 3.4 The residents survey provides significant insight into the users of community parks, demographics of users, how they get there and what they do. A detailed insight of each community park is given in appendix 1. The key analysis points are;
- Approximately 63% of visitors are adults with 37% children or young people.
  - There are a wide range of reasons for visiting but nearly all visitors at some point go for relaxation, exercise or play.
  - Nearly 80% of visitors travel to the park on foot of which 77% take less than 10 minutes to travel there which is higher than most other area committee's.
  - Of the 18% who visit by car 74% take less than 10 minutes to get there.

- 50% of visitors go to community parks either every day or on most days, whilst 71% go at least once a week.

3.5 Parks and Countryside provide annual pitch hire for sports teams in the area. The table below shows the number of teams with current bookings playing on pitches in the area; (*note this excludes clubs who have a long term lease in place*)

Age Group	No of Teams
Open Age	17
Juniors	27

### Volunteering in the Parks and Countryside Service

3.6 The Service continues to focus on increasing the number of volunteers and groups working in the area. There has been a significant increase in the value of activities which take place particularly in the area of corporate volunteering. Our emphasis for the next 12 months will be to :

- Seek to increase corporate volunteering working in partnership with Leeds Ahead.
- Continue to improve involvement with the many “in bloom” groups in Leeds.
- It is an ambition to have a volunteer group for every community park where there is a site based gardener.

3.7 It is estimated that volunteers across all groups contribute nearly 550 days of voluntary work in the East Inner area over a 12 month period. The tables below give details of works undertaken in East Inner since November 2011 and the active groups in the area Committee;

**Table 1 - Work undertaken by volunteers working with the Rangers;**

Site	Organisation	Task	No. of Vol Days
Killingbeck Fields	Leeds Wildlife Volunteers/General Public	Digging pond test pits + litter pick	7.9
The Rein	General Public	Volunteer Task	1.7
<b>Total</b>			<b>9.6</b>

**Table 2 - Corporate volunteer actions;**

Site	Organisation	Task	No. of Vol Days
Beckett Street Cemetery	Corporate group	Clearing Paths, weeding beds.	10.3
	Barclays	Painting gates, clearing graves.	8.6
	Corporate group	Levelling ground	9.4
Killingbeck Pond	Corporate (ASDA)	Litter pick / footpath clearance	45.0
King George Garden	Corporate Volunteers	Volunteer Task	8.6
<b>Total</b>			<b>81.9</b>



**Table 3 - Educational work within the East Inner area:**

Site	School	Activity	No Of Children
Beechwood Primary, Seacroft	Beechwood Primary	School Assemblies	390
Crossgates Primary, Crossgates	Crossgates Primary	School Assemblies	210
Grange Farm Primary, Seacroft	Grange Farm Primary	School Assemblies	150
		School Assemblies	250
The Rein	Grange Farm Primary	Habitat Pile Creation	30
		Habitat Pile Creation	30
Parklands Primary, Seacroft	Parklands Primary	School Assemblies	110

**Table 4 - Summary of the groups who are active in the East Inner area :**

Group Name	Number of Volunteers	Estimated Volunteer Days
Friends of Arthurs Rein	5	10
Friends of Becket Street Cemetery	5	10
Friends of East End Park	5	5
Friends of Killingbeck Fields	5	10
Friends of Wykebeck Woods	10	24
Wyke Beck Way Community Forum	30	0
Leeds Parks Volunteers	4	78
Leeds Voluntary Footpath Rangers	6	130
Leeds Wildlife Volunteers	12	216
<b>Total</b>		<b>483</b>

**Table 5 - Existing in bloom groups within the East Inner area;**

In Bloom Group	Number of Volunteers	Award Won (Yorkshire in Bloom)	Estimated Volunteer Days
Cross Green	12	~	240
Harehills	3	~	80
<b>Total</b>			<b>320</b>

## Events

- 3.8 The bookings and licensing team has introduced improvements to the application process for events that occur on parks. They are providing greater assistance in helping community groups organise events with particular emphasise on ensuring legal and safety requirements are met but do not deter groups and organisations from organising activities. The table below shows a list of events held in the outer East area in 2012:

Site Name	Month	Event	Total
Ashton Road/Conways GIA MUGA	June	Olympic Football Tournament	1
	July	LCC Multi Sports Days	1
	August	LCC Multi Sports Days	3
	November	LCC Multi Sports Days	1
Banstead Park	June	Olympic event - Jason Minott	1
	July	LCC Sports Sessions	2
	August	LCC Multi Sports Days	4

Site Name	Month	Event	Total
		LCC Sports Sessions	3
	October	ENELH Dog Chipping & Info	1
	November	LCC Multi Sports Days	1
Bow Street Recreation	July	Chocolate Media Filming	1
Charlton P.O.S	September	Live on the Drive	1
East End Park	March	Moli-Mischief Filming	1
	June	(10th - 18th) Funfair	1
		Olympic event - Jason Minott	1
		Summer Bands	1
	July	ENELH Dog Chipping & Info	1
		Lark in the Park	1
		LCC Multi Sports Days	1
		Summer Bands	1
	August	LCC Multi Sports Days	3
		Street Work Soccer	1
		Summer Bands	1
	November	East End Park Bonfire	1
Ebors POS	August	LCC Multi Sports Days	4
		Street Work Soccer	1
Fearnville (King George VI) Playing Fields	February	Memorial Football Tournament	1
	March	(26th - 2nd) Funfair	1
	April	(23rd - 30th) Funfair	1
	July	Gipton Gala	1
Killingbeck Fields	August	(30th - 13th) Funfair	1
	September	New World Circus	1
Oak Tree Drive	July	LCC Sports Sessions	2
	August	LCC Multi Sports Days	4
		LCC Sports Sessions	4
Raincliffe Recreation	March	Moli-Mischief Filming	2
	July	Leeds Play Network Sessions	1
	August	Leeds Play Network Sessions	5
Ramshead Drive	July	LCC Multi Sports Days	1
	August	LCC Multi Sports Days	4
Rookwood Recreation Ground	July	Leeds Play Network Sessions	2
	August	Leeds Play Network Sessions	4
Seacroft Gardens	July	LCC Multi Sports Days	2
	August	LCC Multi Sports Days	3
Seacroft Village Green	July	LCC Multi Sports Days	1
		Seacroft Gala	1
	August	LCC Multi Sports Days	3
<b>Total</b>			<b>84</b>

### Community Parks – Leeds Quality Park Status

3.9 The Parks and Green Space Strategy was approved at Executive Board in February 2009 and sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows;

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented.

3.10 The Parks and Countryside service reports annual performance against two local indicators based upon the Green Flag Award scheme;

- *The percentage of Parks and Countryside sites assessed that meet the Green Flag standard.*
- *The percentage of Parks and Countryside community parks which meet the Green Flag standard.* Performance against these indicators is illustrated in section 3.31.

3.11 The indicator includes an assessment of each community park which has particular relevance to Area Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a summary of these assessments for the East Inner Area Committee.

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Banstead Park	2011								No
East End Park	2010								No
Fearnville Sports Centre	2010								No
Harehills Park	2011								Yes
Nowell Mount	2010								No
The Rein	2010								No

**Key:**

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

3.12 From this table, there is 1 park identified that meets the Leeds Quality Park Standard in the area, with 5 not reaching the standard. This is identical to the previous Area Committee Report. Although Banstead Park failed having previously passed with Harehills gaining LQP.

3.13 The residents survey in 2009 enables an assessment of visitor numbers and satisfaction rating (scored out of 10) for a number of criteria for each park, set out in the following table:

Site	Design and Appearance	Cleanliness and Maintenance	Ease to Get Around	Range of Facilities	Horticultural Maintenance	Nature Conservation	Facilities for Families	Sports Facilities	Overall Impression
Banstead Park	6.4	5.5	7.8	5.5	6.9	6.3	5.1	5.7	5.8
East End Park	6.9	7.2	8.2	5.6	7.8	7.2	6.4	5.8	7.1
Fearnville Sports Centre	7.4	6.0	7.1	4.0	7.1	6.4	6.0	6.0	6.6
Harehills Park	6.1	6.5	8.0	5.2	7.0	7.4	4.6	6.4	6.5
The Rein	4.7	4.7	6.7	3.0	6.0	5.0	3.7	6.0	4.0

Note – Nowell Mount had insufficient responses to be able to accurately produce satisfaction data.

**Key:**

Generally meets LQP expectations	7.0 - 10	
Generally below LQP expectations	0.0 – 6.9	

This table broadly correlates with the professional audit undertaken for the Leeds Quality Parks assessment set out in paragraph 3.11. In particular scores and visitor numbers are higher for the parks that meet the LQP standard. There are however issues identified with the range of facilities, facilities for families and sports facilities offered in many of the parks.

**Playing Pitches**

3.14 The residents survey in 2009 allowed respondents to rate sport facilities in parks. The results are shown in the table below;

Rating of Sports facilities	2009 (East Inner)	2006 (East Inner)
Fair to very good	65.9%	64.6%
Poor or very poor	34.1%	35.4%

The results shows little change in those rating the sports facilities as fair or higher from the 2006 survey. This data is related to the table set out in paragraph 3.13.

### **Fixed Play**

3.15 The residents survey in 2009 allowed respondents to rate facilities for children and their parents. The results are shown in the table below;

<b>Rating facilities for children</b>	<b>2009 (East Inner)</b>	<b>2006 (East Inner)</b>
Fair to very good	59.8%	52.2%
Poor or very poor	40.2%	47.8%

Results show a sizeable increase in those who rated facilities as fair or above.

3.16 Improvements to community parks during 2012 are as follows:

- The Rein – Playground refurbishment and general improvements (£98k).

3.17 The following play areas have been refurbished during 2012;

- Rookwood Avenue POS – New playground (£40k).

3.18 The following table provides a perspective on the minimum level of investment required to achieve the LQP standard for the five remaining parks. It also includes the level of reinvestment required across all the community parks in order to sustain the LQP pass up to 2020;

<b>Site Name</b>	<b>Cost to Achieve (excluding fixed play)</b>	<b>Reinvestment (excluding fixed play)</b>
East End Park	£289,200	
Fearnville Sports Centre	£30,000	
Harehills Park	£15,000	
Nowell Mount	£36,850	
The Rein	£130,000	
<b>Total to achieve LQP</b>	<b>£501,050</b>	
Average annual reinvestment		£22,868
<b>Total reinvestment to 2020</b>		<b>£182,941</b>
<b>Overall Total Investment to 2020</b>		<b>£683,991</b>

3.19 Reinvestment levels are estimated according to the expected lifespan of equipment and infrastructure as set out below;

<b>Description</b>	<b>Timescale for Recurring Investment</b>
Signage and interpretation	5 years
Fixed play (including MUGA's/skate parks)	10 years
Bins and benches	15 years
Paths and infrastructure	25 years
Landscaping	25 years

3.20 Planned improvements for the next 12 months are;

- Gipton Square – Signage and gates (£17k).

- Hovingham Avenue POS – Removal of playground and creation of informal 5-a-side (£45k).
- Seacroft Gardens – Proposed improvements to the MUGA (£98k).
- Fearnville Sports Centre – Refurbishment of skate ramps (£21k).

3.21 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skateparks are slightly cheaper on average at about £90k each. The table below shows the capital investment required on an ongoing basis to fund the area committees existing fixed play sites;

<b>Fixed Play Type</b>	<b>No.</b>	<b>Total Replacement Cost £'s</b>	<b>Required Average Annual Spend £'s</b>
Play Areas	16	1,920,000	192,000
Multi Use games Areas	9	810,000	81,000
Skate Parks	2	180,000	18,000
<b>Totals</b>		<b>2,910,000</b>	<b>291,000</b>

#### **Area Committee funding for additional on site gardeners**

- 3.22 A number of area committees provide additional funding for gardeners to increase site based presence at parks in the area.
- 3.23 Analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence. In addition, the service has observed an increase in the number of residents using parks and open spaces which is backed up by the residents survey data.
- 3.24 The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks.

#### **Streetscene Grounds Maintenance**

3.25 Following a procurement exercise the streetscene grounds maintenance contract was awarded to Continental Landscapes Ltd (CLL) with effect from 1<sup>st</sup> January 2012. This contract covers sites that are located alongside the highway network or amongst residential streets managed by the council's Arms Length Management Organisations (ALMOs and BITMO). The specification requires the contractor to undertake litter removal from sites they maintain at each visit supporting the council's wider efforts to maintain clean streets. The table below shows the asset breakdown of contract items for the East Inner area committee:

<b>Asset Type</b>	<b>Annual Visits</b>	<b>Unit</b>	<b>Measure</b>
Amenity Grass	13	M <sup>2</sup>	978,125
Premium Grass	26	M <sup>2</sup>	9,112
Rough Grass	3	M <sup>2</sup>	160,710
Rough Linear	3	M	889

<b>Asset Type</b>	<b>Annual Visits</b>	<b>Unit</b>	<b>Measure</b>
Primary Network	6	M <sup>2</sup>	48,959
Shrub Beds	2	M <sup>2</sup>	30,522
Hedges	3	M	3,656
Rose Beds	2	M <sup>2</sup>	627
<b>Total</b>			<b>1,232,600</b>

3.26 Despite 2012 being one of the wettest summers ever recorded the contractor has completed grass cutting operations as required by the contract specification. During June the specification was revised to increase the mowing frequency on grass plots adjacent to sheltered housing and this has proven to be very successful in addressing issues of grass length and overspill of cuttings in these areas. Regular monitoring of the contractors work is undertaken with a target sample size of 10%. Analysis of city wide performance for the 2012 mowing season shows that the contractor achieved an average failure rate of less than 1%.

3.27 The Safer and Stronger Communities Scrutiny Board Working Group examined the contract during the summer and produced a number of recommendations that are currently being considered or have already been introduced. These include:

- Increasing frequencies to 16 grass cuts and 6 shrub/rose visits.
- That any proposed removal of shrub/rose beds are consulted on with ward members and parish/town councils prior to removal.
- That options to increase 'joined up working' with locality management are explored.
- To examine options to increase efficiencies by better utilisation of contractor resources during the winter.
- That parish and town councils are encouraged to engage in contract performance management.
- That an improved communications strategy is developed.
- That area committees are provided with performance information relevant to the area.
- That contract management efficiencies are sought alongside increased consistency of approach.
- Establishing funding to address problem sites until ownership can be established.

3.28 From 1<sup>st</sup> September 2012 management of the contract passed to Parks and Countryside and work has commenced to restructure the contract team to achieve increased coordination and efficiency from grounds maintenance and weed spraying contracts. It is proposed that officers attending the area committee environment sub groups will provide regular updates on performance and any proposed changes to the contract.

3.29 As a result of the ALMO review currently underway, arrangements regarding the provision of ALMO elements of the contract may change.

## Coordinated Working with Environmental Services

3.30 The Parks & Countryside Service move to the Environments & Neighbourhoods Directorate has given opportunities to improve collaborative working. In particular improvements in horticultural land management, cleansing and more efficient use of resources in regard to;

- Co-ordination of weed spraying activities with the grounds maintenance contract with a consistent approach to monitoring.
- Traffic Management arrangements co-ordinated to minimise costs and disruption of the highway.
- Litter collection in the vicinity of community parks, and as part of normal operations site based gardeners undertake an initial litter pick of the park which is being expanded to include some areas outside the curtilage of the park. Conversely, street cleansing staff now assist with emptying litter bins in parks on a weekend when parks staff are not always present.
- Work is underway to map all maintainable ginnels and establish work requirements to draw up an annual co-ordinated work schedule. Work is already co-ordinated to undertake weed-spraying where the locality team have already cut back vegetation, and removed detritus from the surface of the path.
- Locality Managers have led on consultation and worked with Parks and Countryside on developing proposals around dog control orders in Leeds.
- The Parks and Countryside service has a number of welfare facilities and yard space available in most community parks distributed throughout the city which has provided an opportunity for the locality based teams to use these facilities for staff welfare provision and as operational bases.

## Parks & Countryside Key Performance Indicators

3.31 The following table highlights key performance indicators relevant to the service;

PI Code	Description	2010/11 Actual	2011/12 Actual	2012/13 Target	2013/14 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria	23%  (Target 23%)	26.2%  (Target 26.2%)	29.4%	32.6%
LKI-PCP 22	Overall user satisfaction with Parks and Countryside (from the user survey)	N/A	N/A	7/10	N/A
New	The percentage of parks and countryside community parks which meet LQP status	33.9%	38.7%  Target (40%)	47.5%	55%



## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 This report does not have an impact on equality and diversity. Further information is available on analysis of the residents survey 2009 specifically regarding equality issues on request.

### **4.3 Council Policies and City Priorities**

4.3.1 The contents of this report set out how the Executive Board requirements can be met by taking a more proactive approach to involve and engage Area Committees in matters relating to community parks.

4.3.2 The information within the report contributes significantly to the sustainable economy and culture city priority plan.

### **4.4 Resources and Value for Money**

4.4.1 The central government's Comprehensive Spending Review has had significant impact on local government budgets and it is anticipated that the budget allocation for Parks and Countryside will continue to be very challenging.

4.4.2 The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 This report has no legal implications and is not subject to call in. There is no information which is confidential or exempt.

### **4.6 Risk Management**

4.6.1 There are no significant risk management issues contained within the report, its conclusions and recommendations.

## **5 Conclusions**

5.1 Community green space contributes in many ways to the delivery of the Corporate Priority Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local

economy, education, improve public health and well-being, and generally make a better place to live, work and visit.

- 5.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.
- 5.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required. As described at 3.2 options to undertake additional surveys during 2013 are currently being examined to provide an updated dataset for usage and satisfaction.
- 5.4 A programme of activities is planned for which updates and reports can be provided to the Area Committee to help inform, consult and influence community green space management.

## **6 Recommendations**

- 6.1 The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

## **7 Background documents**

- 7.1 Area Committee Roles, Outer East Area Committee, 4<sup>th</sup> July 2011.
- 7.2 Annual Report for Parks and Countryside Service in East Inner Area Committee, Outer East Area Committee, 20<sup>th</sup> October 2011.
- 7.3 Parks and Greenspace Strategy, Executive Board, February 2009.
- 7.4 Fixed Play Strategy, Executive Board, September 2002.

## Appendix 1: Detailed Residents Survey Information

### 1.1 Total Number of Annual Visits

	Community Parks	Other P&C Sites	Total
East Inner	1,927,493	382,442	2,309,935

### 1.2 Reasons for Visiting – respondents select their five main reasons (The 24 choices have been grouped in this table)

Reason	Banstead Park %	East End Park %	Fearnville Sports %	Harehills Park %	The Rein %	East Inner Total %
Exercise	73	82	100	95	100	<b>89</b>
Play	100	53	71	76	33	<b>64</b>
Dog walking	0	16	29	29	50	<b>21</b>
Enjoy the surroundings	18	39	57	33	0	<b>33</b>
Family outings	36	32	57	48	17	<b>36</b>
Relaxation	100	100	43	95	100	<b>99</b>
See Wildlife	0	11	43	14	0	<b>12</b>
Sport related	36	39	71	24	33	<b>36</b>
Other	9	16	14	0	50	<b>14</b>
Events	0	24	29	5	0	<b>14</b>

### 1.3 Age Profile of Visitors

Site	Age 20 – 39	Age 40 – 59	Age 60+
Banstead Park	58%	33%	9%
East End Park	38%	38%	23%
Fearnville Sports Centre	33%	33%	34%
Harehills Park	41%	45%	14%
The Rein	43%	57%	0%
<b>East Inner Total</b>	<b>41%</b>	<b>42%</b>	<b>17%</b>

## How visitors get to the parks and how long it takes to get there

### 1.4 Visitors on Foot – Journey Time

Site	% of visitors on foot	Less than 10 mins	10–20 mins	20-30 mins	30+ mins
Banstead Park	90.9%	80%	20%	0%	0%
East End Park	81.1%	77%	23%	0%	0%
Fearnville Sports Centre	57.1%	50%	50%	0%	0%
Harehills Park	73.7%	72%	28%	0%	0%
The Rein	100%	100%	0%	0%	0%
<b>East Inner Total</b>	<b>79.3%</b>	<b>77%</b>	<b>23%</b>	<b>0%</b>	<b>0%</b>

### 1.5 Visitors by Car - Journey Time

Site	% of visitors by car	Less than 10 mins	10–20 mins	20-30 mins
Banstead Park	9.1%	100%	0%	0%
East End Park	18.9%	57%	43%	0%
Fearnville Sports Centre	28.6%	100%	0%	0%
Harehills Park	21.1%	75%	25%	0%
The Rein	0%	~	~	~
<b>East Inner Total</b>	<b>18.3%</b>	<b>74%</b>	<b>20%</b>	<b>6%</b>

### 1.6 How long do visitors stay. (Detailed information on each community park is available on request).

Time	Summer Stay		Winter Stay	
	Weekend	Weekday	Weekend	Weekday
Less than 30 Minutes	10%	22%	34%	38%
30 minutes to 1 hour	38%	42%	34%	32%
1 to 2 hours	38%	22%	17%	9%
2 to 4 hours	10%	10%	6%	4%
4 or more hours	2%	2%	0%	0%
Do not visit	2%	3%	9%	18%

**1.7 How often do visitors go. (Detailed information on each community park is available on request).**

	Summer	Winter
Every Day	20%	15%
Most Days	30%	17%
Once or Twice a week	21%	23%
Once every two weeks	15%	9%
Once a month	14%	21%
Seldom or never	0%	15%

**1.8 Information taken from comments made in the survey.**

Site	General satisfaction comments	What would make you stay longer or encourage more use	Any other comments
Banstead Park	Major concerns over dog fouling, damage to the childrens play area.	Improving the safety of the park by reducing anti-social behaviour and other activities which occur. Maybe community policing would help.	~
East End Park	Majority of the park is clean and tidy.  There are some issues with dog fouling.  Path network needs resurfacing.	Some access to refreshments.  Increased number of picnic benches.	People like the breeze events.
Fearnville Sports Centre	Improved pitch maintenance and drainage needed.	Seating.  Childrens play area.	~
Harehills Park	Few comments on general maintenance and look of the park.  Main concern is anti-social and perceived criminal behaviour.	Improved childrens play area (this has been completed since survey).	Local PCSO's to patrol in the park.
The Rein	~	Some play facilities.  Some extra features.	Some events or knowing what was going on would maybe improve the park.

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**Report of Adult Social Services**

**Report to Local Area Committees – Inner East**

**Date: 7th February 2013**

**Subject: Update on Development of Integrated Neighbourhood Health and Social Care Teams and the use of risk stratification**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. Integrated neighbourhood health and social care teams have been operating across three neighbourhoods in the City for six months.
2. Rollout to a further nine neighbourhoods is underway with Citywide coverage by the end of the year.
3. Burmantofts and Richmond Hill, and Gipton and Harehills wards are covered by the integrated team Chapeltown Health Centre which started in October 2012, with Killingbeck and Seacroft Ward covered by the Seacroft integrated team which was put in place in November 2012.
4. The ability to discuss cases with colleagues and access one another's expertise has been one of the early benefits of this work. Co-location has allowed health and social care colleagues to share knowledge and signpost individuals quickly to appropriate support.
5. Work is now underway to develop more integrated care management system and a neighbourhood model for integrated teams clustered around GP practices and their patients

**Recommendations**

Local Area Committee are asked to note the progress in developing integrated health and social care services in Leeds ,endorse the direction of travel in developing and delivering improvements

in how health and social care services are provided to Leeds residents and offer their support to these developments.

#### Purpose of this report

- 1.1 This report provides an update on the rollout of integrated neighbourhood health and social care teams. It describes progress to date and future plans for development.

## 2 Background information

- 2.1 Many people who receive both health and social care support have to cope with two sets of professionals coming to see them, asking similar questions and assessing them for many of the same conditions and problems. Most of these people are living with one or more long-term conditions – and many are elderly.
- 2.2 In some parts of the country, health and social care teams have begun to work closely together in a more integrated way. They have found that this more streamlined, joined-up approach often results in services which patients and carers say are better for them – and fewer people ending up in hospital or in long-term residential care. The White paper ‘Caring for our Future: Reforming Care and Support’ set out a vision for a reformed care and support system with integrated services. The Government has made available funds to support the transformation of services and plans to invest a further £100 million in 2013/14 and £200 million in 2014/15 in joint funding between the NHS and social care to facilitate development of better integrated care and support.
- 2.3 In Leeds we are looking at how we can work together more effectively by developing integrated health and social care teams. The development of integrated teams is being progressed together with two other key aspects of work: risk stratification – understanding the needs of the population and identifying those most at risk of needing high levels of health and social care support; and co-production and self-care – empowering individuals to take control of their treatment, care and support.
- 2.4 GP practices, health workers, social care staff and patients are working more closely together to improve outcomes and quality of care for older people and those with long-term conditions.
- 2.5 This paper looks at progress to date since the first neighbourhood health and social care teams went live in April and describes some of the key plans for progressing this work further over the coming months.

## 3 Main issues

- 3.1 **Demonstrator sites.** In April 2012 health and social care staff were co-located in three areas of the City – Kippax/Garforth, Pudsey and Meanwood. These sites were established as demonstrators, working closely together to try out more integrated ways of working. Social workers have been working alongside district nurses, community matrons, interface geriatricians<sup>1</sup>, GPs and other practice staff to consider how we provide more joined up care and support.

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<sup>1</sup> geriatricians who spend part of their time working in a hospital setting and part of their time working in the community



- 3.2 The integrated team based at Chapeltown Health Centre provides service to people living in Burmantofts and Richmond Hill ward and Gipton and Harehills ward and began in October 2012. People living in Killingbeck and Seacroft ward are covered by the Seacroft integrated team which began in November 2012.
- 3.3 One of the early success stories with this work has been the ability to discuss cases with colleagues and access one another's expertise. Co-location has allowed health and social care colleagues to share knowledge and signpost individuals quickly to appropriate support.
- 3.4 Health and social care staff have also been able to carry out joint assessment visits to individuals in their own home. This reduces the number of times that an individual has had to tell their story but it has also enabled health and social care staff to develop a much greater understanding of one another's roles.
- 3.5 Members of the integrated neighbourhood teams have also been forming links with local community groups and voluntary sector organisations, particularly neighbourhood networks.
- 3.6 Staff from three initial demonstrator sites (Kippax/Garforth, Pudsey and Meanwood) have been looking at what impact establishing the demonstrator sites has had on ways of working so far. The intention now is to build on this approach and begin to test out a model of new, more integrated ways of working, between now and March 2013. Staff will firstly need to get an understanding of what input patients and service users *currently have* from different members of the team. They will then look at ways of working which will reduce the number of visits and professionals needing to be involved in that person's support on a regular basis, with a view to moving to one individual staff member being able to carry out an assessment on behalf of more than one professional group. The team will also ensure there is a named link through to specialist services and a single link to each GP practice. As new referrals are received the team will identify those who have complex needs and require a joined-up response. Assessment and care planning processes will be considered to see how these can be more joined-up, and Staff will consistently consider support available through the voluntary sector.
- 3.7 **Rolling out the model to other areas.** The demonstrators were the first wave of a rollout of the neighbourhood team model across the City. In September an integrated neighbourhood team went live in Armley. Hunslet and Chapeltown teams went live in October 2012 with Chapeltown providing a service to Burmantofts and Richmond Hill ward and Gipton and Harehills ward. Co-location in the remaining six areas took place through November and December to give Citywide coverage by the end of the year. This included a team being established in Seacroft which covers Killingbeck and Seacroft ward. A full rollout timetable is provided at the end of this report.-see appendix 1
- 3.8 **Multi Disciplinary Team meetings.** The development of integrated teams has been progressed with two other initiatives. The first is the introduction of a tool (risk stratification tool) into GP practices which allows GPs to see the pattern of health service use for all of the patients in their practice. To date this has focused on access to a particular group of health services which are weighted within the tool to help identify people who are high users of health services now or may be in the near future. From November this year we will be expanding the number of health services that are included

and also be incorporating information on use of social care services to give a much fuller picture of the range of support an individual receives.-see appendix 2

- 3.9 The addition of these services will not affect the weighting of individuals but will help in our goal of delivering better co-ordinated care as we can see at a glance who is involved in supporting an individual. It will also give us a much fuller picture of those individuals that the tool has highlighted will be high users of health services in the future. Where an individual is accessing lots of different services we will be able to use multi disciplinary team meetings with members of the integrated neighbourhood teams and GPs to discuss whether all of these interventions are effective. Where an individual is only accessing one or two services we will be able to consider whether this is appropriate to meet their needs or whether the addition of preventative support now may reduce the need for more intensive support later.
- 3.9 **Supported Self management.** The other work being progressed in parallel with the development of neighbourhood teams and the use of the predictive modelling tool described above is the development of a series of initiatives around supported self management. This work is being progressed in partnership with voluntary and community groups, including Neighbourhood Networks. Projects include social prescribing and *timebanking*.-see appendix 3
- 3.10 **Evaluation.** An External evaluation has been commissioned to consider the success of integration from different perspectives. University of Birmingham and the Social Care Institute for Excellence have carried out some work to look at initial views of staff and the people who use services to the integration of health and social care. A report is currently being produced but initial findings suggest that staff are generally optimistic about what can be achieved through integration. People who use services and their carers have more mixed views on the impact that integration will have for them. Some people see integration as a good thing but others wonder whether it will really make a difference to patient experience and outcomes. The University of Leeds is supporting the evaluation of the impact that integrated teams have on use of the health and social care system, notably how it impacts on hospital admissions and long term care placements.
- 3.11 **Customer feedback.** Through this work we want to ensure that - together with improvements to processes - changes in the way health and social care are delivered make a noticeable difference to the people that use our services. We are collating questions and have developed a Frequently Asked Questions sheet. We are also interviewing people who are happy to share their experiences. Some of these stories are included in the appendices.
- 3.12 **Communication.** With change on this scale communication is a challenge. Within Leeds we have a large health and social care system and some staff are much more directly engaged with change at the moment than others. A number of different medium are being used to keep staff groups updated and engaged including leaflets, reference groups, workshops and engagement events, newsletter, website and Youtube links.
- 3.13 **Next steps.** Some of the next steps have been described above. Whilst still in development the agreed neighbourhood team model will be rolled out across the City. The experience of staff in demonstrators will be used to test out and inform more integrated ways of working. In addition to this we will be matching caseloads. This will

involve health and social care staff considering the individuals they both support and working together to:

- discuss the person's needs,
- think about whether that person would benefit from any additional support, and
- make sure that the support the person *already* receives is as coordinated and seamless as it could be.

3.14 This work will start in Meanwood before rolling out across all 12 neighbourhood teams. It will allow us to build on the joint working staff have already been doing, but with a wider caseload. It will help staff develop their skills in managing patients with complex needs, and is expected to make a lasting, positive difference for the patients themselves..

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Consultation and engagement is taking place across the programme of work. There is a Patient and Public Involvement Lead appointed to co-ordinate engagement activity across the projects and a Charter for Involvement has been co-produced. There is also a virtual reference group of people interested in the work.

4.1.2 Staff are involved in a number of reference groups and workshops that are running throughout the programme timescale to capture views and incorporate staff experience into the design of services. Key stakeholders are represented on the Integrated Health and Social Care Board. The external evaluation includes capturing staff and service user views and experiences.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 The model being developed will have a consistent Citywide approach with flexibility in the system to be responsive to local needs. For example work with Neighbourhood Networks is helping to build strong local relationships and understand the supports available within a local area.

4.2.2 An Equality Impact Assessment will be undertaken as part of this programme of work.

### **4.3 Council policies and City Priorities**

4.3.1 This proposal is about working more effectively in partnership with other organisations to improve outcomes for the citizens of Leeds. and is line with the City Priority Plan 2011 – 2015.

### **4.4 Resources and value for money**

4.4.1 The integrated care pathways model aims to develop efficient streamlined services. These new pathways will remove duplication in management and in service delivery. This will improve the experience for service users in accessing a single service that can meet a range of support needs whilst maximising use of resources.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no specific legal implications that arise from this report.

4.5.2 This report is eligible for call in.

#### **4.6 Risk Management**

4.6.1 Formal project management methodologies are being applied to this work and project assurance is provided by the NHS Leeds Programme Management Office on behalf of the City Transformation Board. Governance arrangements are in place and all elements of project delivery report into the Integrated Health and Social Care Board which meets on a monthly basis and has representation from all stakeholder groups.

### **5 Conclusions**

5.1 Development of integrated services in Leeds is moving quickly. We have had teams integrated in three neighbourhoods for six months and now rolling out across Leeds to establish Citywide coverage by the end of the year.

5.2 We have taken early learning and are building on this to further integrate the support that people with a mix of health and social care needs access.

5.3 This work is being progressed in collaboration with staff and service users

5.4 Early evidence from patients and Service users is that more integrated working brings benefits in the quality of those services and improvements in patient experience.

### **6 Recommendations**

6.1 Local Area Committee are asked to note the progress in developing integrated health and social care services in Leeds, endorse the direction of travel in developing and delivering improvements in how health and social care services are provided to Leeds residents and offer their support to these developments.

### **7 Background documents<sup>2</sup>**

7.1 Caring for our future: reforming care and support' White Paper, DH 2012

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<sup>2</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

**Integrated Neighbourhood Team Rollout Plan**

**West CCG**

<u>Team Name / Area</u>	<u>Pudsey</u>	<u>Armley</u>	<u>Middleton</u>	<u>Woodsley</u>
<b>Expected Go live</b>	<b>(1) April 2012</b>	<b>(2) 10<sup>th</sup> September</b>	<b>(3) 7<sup>th</sup> November</b>	<b>(4) 10<sup>th</sup> December</b>
<b>Wards Covered</b>	Pudsey Calverley & Farsley Bramley & Stanningley	Armley Farnley & Wortley Bramley & Stanningley	Morley South Morley North Middleton Park Ardsley & Robin Hood	Weetwood Adel & Wharfedale Kirkstall Headingley Hyde Park & Woodhouse City & Hunslet

**North CCG**

<u>Team Name / Area</u>	<u>Meanwood</u>	<u>Chapeltown</u>	<u>Wetherby</u>	<u>Yeadon</u>
<b>Expected go live</b>	<b>(1) April 2012</b>	<b>(2) 22<sup>nd</sup> October</b>	<b>(3) 12<sup>th</sup> November</b>	<b>(4) 10<sup>th</sup> December</b>
<b>Wards covered</b>	Moortown Alwoodley Roundhay Chapel Allerton	Burmantofts & Richmond Hill Chapel Allerton Gipton & Harehills City & Hunslet	Wetherby Harewood	Otley & Yeadon Guiseley & Rawdon Horsforth Adel & Wharfedale

**South & East CCG**

<u>Team Name / Area</u>	<u>Kippax</u>	<u>Hunslet</u>	<u>Seacroft</u>	<u>Beeston</u>
<b>Expected go live</b>	<b>(1) April 2012</b>	<b>(2) 19<sup>th</sup> November</b>	<b>(3) 19<sup>th</sup> November</b>	<b>(4) 17<sup>th</sup> December</b>
<b>Wards covered</b>	Kippax & Methley Garforth & Swillington Harewood	City & Hunslet Rothwell Middelton Park Ardsley & Robin Hood Beeston & Holbeck	Temple Newsam Killingbeck & Seacroft Harewood Roundhay Cross Gates & Whinmoor	Beeston & Holbeck Morley North City & Hunslet

**GREEN** – completed

**AMBER** – completed by some remaining IT and telephony issues as at 20.12.12

## **RISK STRATIFICATION PROJECT – UPDATE TO SCRUTINY BOARD**

### **1. Introduction**

- 1.1 The Risk Stratification project is a key component of the Leeds Health and Social Care Transformation Programme and provides essential data to help to identify patients who are most at risk of needing services in the future and would therefore benefit from a more proactive approach to diagnosis and management of disease.
- 1.2 This report details what risk stratification is and how it will benefit services within Leeds. It outlines progress to date, an overview of the planned action to implement phase 2 of the risk stratification tool, the work that has been completed to support use of risk stratification outputs by integrated health and social care teams, and proposals for further development of the approach to risk stratification in Leeds.

### **2. What is Risk Stratification?**

- 2.1 Risk Stratification is based on an algorithm that brings together various elements of data about patients and uses it to calculate their risk of needing a greater level of support within the following 12-month period. Within Leeds the model used is the `Adjusted Clinical Group` model developed by John Hopkins University. It assigns people to unique categories based on patterns of disease and the expected resources that will be needed to treat and support that person.
- 2.2 Within Leeds, Phase 1 of the tool incorporated the age, sex, primary care data (diagnosis, pharmacy), hospital data (care episodes) and healthcare cost for each patient providing information to help identify those people with complex clinical needs, and recording their current and future clinical profile, cost and risk of hospitalisation.
- 2.3 The tool supports primary care teams to manage their patients, measuring the health needs of individuals to help us plan how best to support them, allocate resources where needed most, and address health inequalities across the city.
- 2.4 A further key aim of the tool is to give us a view across the wider health economy using diagnostic and pharmacy data to get a clear picture of the local population profile and disease burden, as identify how resources are used and can be managed effectively.

### **3. Benefits of the Risk Stratification model**

- 3.1 Within Leeds risk stratification is being utilised to identify those patients most likely to be high future resource users, and those who could benefit from more intensive interventions. In effect, the risk stratification tool can assist the integrated health and social care teams to target intervention where it can have the greatest effect, enabling a proactive approach aimed at supporting people living independently at home for longer.
- 3.2 A further benefit is to realise the potential uses of risk stratification outputs to inform future commissioning. The tool can assess what resources are being used to support people and can aggregate resource consumption at any level in the health system, including GP practices and at CCG level. Resource allocation can be made on the basis of actual need, built up from patient level. This will enable the tool to forecast costs and financial risk within a given period.

### **4. Implementation of risk stratification in Leeds**

- 4.1 Roll out commenced in the three demonstrator sites for integrated health and social care teams and now 111 out of the 112 GP practices across Leeds have got risk stratification in place. An intensive training programme for practices and members of integrated health and social care teams has been implemented to support the effective use of the risk stratification tool.
- 4.2 The three CCGs have supported the establishment of multidisciplinary (MDT) meetings in all practices, bringing together GPs, other practice staff and members of the integrated health and social care teams to use the outputs from the risk stratification process to identify and review people who would benefit from a more proactive joined-up approach to their care. For this year, all practices are holding a minimum of two MDT meetings, to try out this new approach, and share and spread good practice. It is expected that the frequency of these meetings will increase in the future as we begin to understand what works and how the greatest impact can be gained.

### **5. Implementation of Phase 2 of the Risk Stratification tool**

- 5.1 Following the introduction of phase 1 of the tool, we collated and took into consideration all of the practice feedback provided. An example of this feedback was the amount of time required to search through a list of patients. As a result the second phase of the tool includes NHS numbers and a patient search function which will greatly reduce the time needed to carry out this work. The inclusion of patient identifiable data and especially NHS numbers is significant as it means there is no longer a requirement for staff to search across clinical databases, during, for example, MDTs.
- 5.2 Further enhancements include an improved patient summary, including BMI and smoking status. Alongside this is an enhanced timeline that enables the member of

staff to see in graphical representation the patient journey over the last 12 months, how many times the patient has been to their GP, number of out patient appointments, whether the patient has attended A&E and so on.

- 5.3 Finally, a Data Sharing Agreement has been signed off between Adult Social Care, Leeds Community Health Care and Leeds and York Partnership Foundation Trust to enable the uplift of data into the risk stratification tool. This will allow data from these agencies to be incorporated into the risks stratification tool, including the patient timeline, detailed above.
- 5.4 The expectation is that phase 2 will `go live` to practices by the end of October 2012.

## **6. Support and training to Integrated Health and Social Care staff**

- 6.1 Between January 2012 and March 2012 473 health and social care staff were given comprehensive training and support to use the Risk stratification tool at various levels of specificity.
- 6.2 With the introduction of phase 2 of the risk stratification tool, some additional training has been offered to update staff on the additional features of the risk stratification tool. Additional 1:1 training and group staff target sessions will be provided upon request.
- 6.3 An e- learning package has been created and shared with practices throughout Leeds. This e- learning resource will aid staff whilst navigating the tool.
- 6.4 A risk stratification helpdesk has been established to provide practices with a specific resource to resolve any incidents that may arise. This will be complemented by an intranet site to be used as an easily accessible information resource to keep staff aware of any developments.

## **7. Developing a predictor for future social care usage**

- 7.1 The risk stratification tool is specifically a healthcare system and does not currently provide predictive information about future social care usage. In Leeds we are keen to develop our approach so that we have predictive information about an individual's likely future of health or social care services. This has not been done anywhere in the country and so we are currently considering options to support work with an academic partner review and identify how the predictive model may be developed to benefit social care delivery.

James Hault

Risk Stratification Project Manager

October 2012



## Timebanks

A timebank is a system of exchange where people are able to trade skills, resources and expertise. For every hour participants 'deposit' in a timebank by giving practical help and support to others, they are able to 'withdraw' equivalent support in time when they need something doing themselves. A timebank is usually run by a 'broker' who facilitates and records exchanges between individuals and plays an important role in the safe and secure running of the timebank<sup>i</sup>.

Timebanks are based on the key principles of co-production, which include:

- Asset model – Timebanks work on the principle that everyone has something to offer and all offers are valued.
- Reciprocity – Timebanks are based on a two-way transaction between people, which fosters a culture of mutual support.
- Social capital – A timebank creates a social network which requires on-going investment by its members.

As part of the health and social care integration pilot in Garforth, the local Neighbourhood Network, Neighbourhood Elders' Team, have developed a timebank 'Time to Share', which will be officially launched in early November. The timebank will be a way for people in the community to come together to share skills with the aim of improving people's self-value. The timebank will be linked with the local GP practice who will refer people to it as appropriate.

Also due to launch in November is the Ladybird Timebank which will operate in Headingley. The timebank received a small start-up grant through Adult Social Care's Ideas that Change Lives investment fund.

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<sup>i</sup> Timebanking UK (2011), 'People Can'

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Report author: Clare Wiggins  
Tel: 0113 336 7646

**Report of the East North East Area Leader**

**Report to Inner East Area Committee**

**Date: 7<sup>th</sup> February 2013**

**Subject: Dame Fanny Waterman Community Centre - charging proposals**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Gipton & Harehills	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report asks the Area Committee to agree to free usage of the recently completed Dame Fanny Waterman Community Centre for a temporary period. This could for example be six to 12 months.
2. Free usage for a temporary period could promote awareness and community usage of the centre. At the end of the agreed period, the usual charges would apply.

**Recommendations**

3. That Members agree to free usage of the recently completed Dame Fanny Waterman Community Centre for a temporary period to be determined. This could be for example 6-12 month

## **1.0 Purpose of this report**

- 1.1 The purpose of the report is to ask the Area Committee to agree to a period of free usage at the Dame Fanny Waterman Community Centre (DFWCC).

## **2.0 Background information**

- 2.1 Community centres within the Inner East area can play a significant part in maintaining community cohesion and enhancing community well being and can provide a wide range of benefits to the local communities which they serve. Some community centres are well used, however, a number have some void periods where the centre is used less often.
- 2.2 The DFWCC was officially opened with a very successful launch event combined with Wykebeck Primary School's open day in September 2012. However, due to a number of issues such as safeguarding of school children whilst community use is taking place, the centre is not yet available for community use. In addition, any new users will need to meet key-holding criteria and be inducted as such. Facilities Management will work with new users to ensure this happens effectively.
- 2.3 Within Leeds and nationwide, initial free usage of community centres for a time limited period has been shown to increase usage and promote awareness.

## **3.0 Main Issues**

- 3.1 The Inner East Community Centres Working Group have discussed the opportunities to promote community use of the new Dame Fanny Waterman Community Centre to ensure that it makes a positive contribution to the local community.
- 3.2 The Area Support Team has been trying to generate awareness of the centre and has had some initial interest including a martial arts group, possible dance or exercise groups linked to parents at the school, Community Leadership Team and possibly the Police for their PACT meetings. In addition, local ward Councillors intend to use the centre for their surgeries.
- 3.3 It is suggested that once the access and safeguarding issues are resolved, hopefully very soon, community use could be encouraged through free usage for a specified period.
- 3.4 It is suggested that a period of six to 12 months could be agreed by the Area Committee. The amount and range of usage would be reviewed over the agreed period and the impact reported back to Inner East Community Centres Working Group and the Area Committee.

## **4.0 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 The proposal to offer free usage of DFWCC has been discussed at the Inner East Community Centres Working Group who are supportive.
- 4.1.2 Wykebeck Primary School are also keen to see free usage agreed for up to a year, both for their use and community use of the centre.

## **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Supporting community centres can help equality groups to access a range of support services. The DFWCC is located within one of Inner East's priority neighbourhoods and therefore can promote cohesion and integration within that area.

## **4.3 Council policies and City Priorities**

- 4.3.1 The proposal supports the headline indicator of 'Best City for Communities' through sustaining the community infrastructure in Gipton. If effectively promoted and used, the DFWCC could act as a hub for a range of community activity.

## **4.4 Resources and value for money**

- 4.4.1 The proposal offers the opportunity to encourage significant community use within the next six to 12 months. In the longer term this could generate community and possibly commercial use which would be charged. This could increase the sustainability of the centre.

## **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 There are no legal implications associated with this report. There is no exempt or confidential information
- 4.5.2 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In

## **4.6 Risk Management**

- 4.6.1 There are no particular risk management issues associated with this proposal. However, if any problems with free usage do occur, the Area Committee could consider terminating the arrangement at any point.

## **5.0 Conclusions**

- 5.1 The DFWCC could form an important part of the Gipton community. If the Area Committee agrees to free usage for up to a year, this could encourage increased usage in the longer term.

## **6.0 Recommendations**

- 6.1 That Members agree to free usage of the recently completed Dame Fanny Waterman Community Centre for a temporary period to be determined. This could be for example 6-12 months

## **7.0 Background documents<sup>1</sup>**

None

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report author: Carly Grimshaw  
Tel: 0113 3367610

**Report of ENE Area Leader**

**Report to Inner East Area Committee**

**Date: 7<sup>th</sup> February 2013**

**Subject: Area Update Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Gipton & Harehills, Burmantofts & Richmond Hill, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides Members with recommendations from its sub groups and has minutes attached
2. The report also details the draft priorities for the 2013/14 Inner East Area Committee Business Plan for Councillors approval, and provides information on the community engagement activity carried out in preparation of this.

**Recommendations**

3. That Members note the contents of the report and make comment where appropriate.
4. Members are asked to approve the proposed 2013/14 priorities for the Area Committee Business Plan.

## **1 Purpose of this report**

- 1.1** To provide members with an overview of the work being carried out to address the Area Committee's priorities
- 1.2** To provide Members with an update on the community engagement work carried out to identify priorities for 2013/14 and present those draft priorities.

## **2 Background information**

- 2.1** At its meeting in June 2012 the Area Committee agreed to holding four sub groups to assist in carrying out Area Committee business. Membership was agreed to be one member of each ward sitting on each sub group, officers are invited to advise as appropriate.

The four sub groups are; Environmental Sub Group; Community Centres Working Group; Health & Wellbeing Sub Group and the Planning Sub Group. The groups each meet 6 yearly in line with the Area Committee cycle.

- 2.2** In 2010-11 a new Community Engagement Strategy was approved and adopted by the Area Committee; prior to this the Community Engagement Strategy was based around holding three community events per year in each ward.

The new approach was adopted to address concerns regarding the number of residents attending events and the volume of resource required to facilitate the events. It was recognised that new approaches and methods of engagement were required to ensure that a true representation of the local community was achieved.

The new engagement strategy adopted in 2010 included the development of a "community leadership team" for each priority neighbourhood. This is to help provide that facility and support residents' civic role within their neighbourhood. A revised version of this strategy was approved by the Inner East Area Committee as part of its 2012-13 Business Plan in March 2012.

- 2.3** As part of its Business Plan the Inner East Area Committee promotes a partnership approach to neighbourhood improvement. In line with this a number of locality and theme based working groups exist across the Inner East, concentrating on combining resources to achieve best value for money and the most effective service to local residents.

## **3 Main Issues**

### **3.1 Sub Groups**

At its meeting in June 2012 the Inner East Area Committee agreed membership of a number of sub groups to make recommendations for progress against key headings in the Area Committee work plan. The headings below contain updates on the work carried out by these sub groups.

#### **3.1.1 Environmental Sub Group**

The Environmental Sub Group met on 15<sup>th</sup> January 2013 and discussed how



services can better work together to improve service delivery of grounds maintenance and fly tip removal. Minutes are attached in full at **Appendix A**.

**3.1.2 Community Centres Working Group**

The Sub group met on 10<sup>th</sup> January 2013 and discussed the future of some of the community centre provision. Full minutes are attached at **Appendix B**.

**3.1.3 Health & Wellbeing sub group**

The sub group met on 22<sup>nd</sup> January 2013 and agenda items included priority setting and updates on projects to reduce diabetes and obesity. Minutes are attached in full at **Appendix C**.

**3.1.4 Planning Sub Group**

The Planning Sub Group was scheduled to meet on 21<sup>st</sup> January 2013, but unfortunately due to the bad weather it had to be cancelled. The meeting is rescheduled for 7<sup>th</sup> February and minutes will follow.

**3.2 2013/14 priority setting**

3.2.1 The new Area Committee business plan includes a section on Priorities and Action and it is this section that is being revised in preparation for the full business plan to be presented at the March Area Committee for approval.

3.2.2 It sets out how the Area Committee will address physical, social, economical and environmental issues in the inner east. These priorities are used to agree the spend of Area Committee wellbeing money and influence how services are prioritised in the area. Progress against the actions are then reported back to area committee at regular intervals throughout the year, as agreed in the forward plan.

3.2.3 In order to set these priorities Area Support Team staff have carried out the following consultation:

1. Surveys distributed throughout all local networks for completion and return
2. Door to door surveys carried out as part of Operation Champion in both Harehills and Gipton
3. Consultation with residents at the 3 Community Leadership Teams (CLTs); Burmantofts & Richmond Hill, Gipton and Seacroft
4. Attending existing community events to speak to residents about priority setting.
5. Discussions with partners at partnership meetings in each neighbourhood to incorporate professional opinions and local knowledge.

3.2.4 Residents were also asked if they had any suggestions for actions to address their issues. The results will feed into the Business Plan and Neighbourhood Improvement Plans as well as being shared with partners to feed into the service planning of individual services.

3.2.5 Each year statistics ranking small super output areas within Leeds, are compiled to compare how the physical, social and environmental indicators in these areas, rate alongside national and city wide averages. This information will also be used to inform Area Committee priorities for 2013/14. A table detailing the ranking of each SOA in the Inner East along with areas for concern and action is appended at **Appendix D**.

3.2.6 As each neighbourhood within the Inner East is designated as a priority neighbourhood, the Area Committee agreed at its December 2012 meeting to fund 3 Neighbourhood Managers to deliver its priorities intensively within the 5 neighbourhoods of Seacroft, Gipton, Harehills, Burmantofts and Richmond Hill. A Neighbourhood Improvement Plan (NIP) is written and revised annually for each neighbourhood, using the same consultation material mentioned earlier. Revised NIP's will be brought to March Area Committee for approval.

### 3.3 **2013/14 Draft priorities for approval**

The priorities below are the main issues that the research above highlighted the Area Committee should focus on and dedicate resource to. The Neighbourhood Improvement Plans for each area have greater detail as to how these and neighbourhood specific issues will be tackled.

#### 3.3.1 **Best City for.... Communities.**

Our communities will get the backing they need to help local people lead their lives successfully. We will encourage community spirit and local activity, but recognise that it will take high-quality public services working with local people to tackle crime and anti-social behaviour effectively and to keep our neighbourhoods clean and green. To do this in Inner East Leeds we will;

- § Work as a team with all council departments, police, health, housing providers and other organisations to tackle the problems identified in our communities and support residents groups who want to improve their local environment.
- § Promote restorative practices as the way we do business with our partners and residents.
- § Provide advice and practical help with home security to reduce the risk of burglary and continue to provide CCTV in areas which are hotspots for crime and anti social behaviour
- § Support local communities to put on events, galas and festivals throughout the year for the whole community to enjoy.

#### **Best City for.... Health & Wellbeing.**

There are a range of social, economic and environmental factors that affect people's health in Leeds , which cause some people to have poorer health than others. To improve this in Inner East Leeds we will;

- § Fund projects in our neighbourhoods to support and empower those affected by Child Sexual Exploitation, Domestic Violence and mental health issues.
- § Provide opportunities for people to take part in physical activity locally and support campaigns which promote healthy lifestyles.
- § Support work to reduce alcohol abuse and alcohol related anti social behaviour in our neighbourhoods.
- § Support work to reduce tobacco use, including niche tobaccos, in our neighbourhoods.

### **Best City.... For children and young people**

Leeds will be a child-friendly city where the voices, needs and priorities of children and young people are heard and inform the way we make decisions and take action. To achieve this in Inner East Leeds we will;

- § Provide a range of activities such as; school holiday activities, sports and art activities for young people to enjoy in their local neighbourhood, in local venues
- § Provide targeted support to young people to reduce the risk of them not being in education, employment or training
- § Promote the representation of young people on the CLT's so that their voices are heard by the major decision making bodies.

### **Best City.... To live**

Leeds needs investment in new homes and our aim is to attract maximum investment from the private sector and government. We will finalise our housing planning policy to grow the city in a sustainable way, while maintaining the distinctiveness of communities and a green city. We will improve our existing homes, making them more energy efficient and easier to heat. In Inner East Leeds we will;

- § Support local communities to develop Neighbourhood Plans for their neighbourhood to ensure that residents are able to influence development in their area.
- § As funding becomes available undertake works to improve our community parks, play areas, allotments, sports pitches and community centres.
- § Work with partners to bring about the physical regeneration of Inner East Leeds

### **Best City..... for Business**

The global economic recession has affected Leeds, as much as anywhere else in the country, and we need to work to ensure that jobs are created and that local people can access those jobs to promote a sustainable recovery. We will make sure new developments create skills and opportunities through apprenticeships. To achieve this in Inner East Leeds we will;

- § Fund the employment of a young unemployed person from the Inner East, for 12 months, as a Level 2 Business & Administration apprentice to the Area Support Team, its partner agencies and a business sector partner.
- § Where possible ensure that IT facilities are available at our community venues to allow people to access Job Search facilities, and support the provision of job search assistance in our community buildings.
- § Work to ensure that the impact of welfare reform changes on local people is minimised by offering support, advice and assistance.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.5 In each of the priority neighbourhoods, there are a range of different community engagement and consultation methods being employed. In Gipton, Seacroft, Burmantofts and Richmond Hill, Community Leadership Teams are the main community involvement mechanism in place. Harehills priority neighbourhood links with the community via the Chapeltown & Harehills Forum. In Burmantofts there is also a Neighbourhood Improvement Board in operation. These collectives have been directly involved in the priority setting for the current priorities we are working towards as part of the Neighbourhood Improvement Plans, which in turn link into the Area Committee Business Plans and Charter priorities.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 An equality screening document was completed as part of the development of; Neighbourhood Improvement Plans; 'Local Management Teams' which are a central function of the officer working groups; and Community Leadership Teams.

### **4.3 Council policies and City Priorities**

- 4.3.1 The priorities of the Area Committee Business Plan directly link into the council 'Best City' priorities for Leeds

### **4.4 Resources and value for money**

- 4.4.1 The Team Neighbourhood approach brings a range of services together to utilise officer resources more effectively on tackling key neighbourhood issues
- 4.4.2 In order to achieve priorities, funding sources will be joined up together as far as possible to maximise the way in which funding is invested on local priorities

### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 There are no legal implications associated with this report.
- 4.5.2 There is no exempt or confidential information

4.5.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In

## **4.6 Risk Management**

4.6.4 There are no major risks associated with the content of this report.

## **5 Conclusions**

5.1 As highlighted above, there are a number of actions ongoing to achieve Area Committee priorities and fulfil its work programme, but despite this, the Area Support Team recognises that there is still a significant amount of work to be done to achieve the Area Committee priorities. Therefore this report will be a regular item at the Inner East Area Committee to update you of progress.

## **6 Recommendations**

6.1 Inner East Area Committee are asked to note the contents of this report and comment as appropriate.

6.2 Members are asked to approve the draft priorities for the 2013/14 Inner East Area Committee Business Plan.

## **7 Background documents<sup>1</sup>**

7.1 None

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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IE rank	Ward	SOA Name	Leeds Rank	↑↓	Areas for Action
1	Burmantofts & Richmond Hill	(Harehills) – Comptons, Sutherlands, Nowells	2	↑	Significantly higher rates of Job Seekers Allowance, Incapacity Benefit and Lone Parent Income Support compared to the Leeds rate Housing turnover rate is exceptionally high in the area
2	Burmantofts & Richmond Hill	Cross Green, Richmond Hill, East End Park	3	=	Housing turnover rate is exceptionally high in the area Levels of NEETs are nearly double the city average rate
3	Burmantofts & Richmond Hill	Lincoln Green/Ebor Gardens	4	=	Persistent absenteeism is a particular issue in the neighbourhood Levels of NEETs are double the city average rate
4	Gipton & Harehills	Harehills	6	↓	The rate of housing turnover & empty properties in the area is more than double the city average. NEET's are double the city average.
5	Gipton & Harehills	Harehills Triangle	8	↓	Improving jobs and training opportunities is a priority as households on a low income is three times city average. It also has one of the worst environmental scores in the city.
6	Gipton & Harehills	Gipton South	13	↓	Tackle the level of NEETs Reducing crime and ASB & increasing community confidence Improve the local environment Address Persistent Absenteeism Improve activities for young people Promote physical health and Emotional wellbeing
7	Killingbeck & Seacroft	Seacroft South	16	↑	Nearly half of the children in this area are in workless households. Cancer mortality is exceptionally high.
8	Gipton & Harehills	Gipton North	17	↓	Tackle the level of NEETs Reducing crime and ASB & increasing community confidence Improve the local environment Address Persistent Absenteeism Improve activities for young people Promote physical health and Emotional wellbeing
9	Killingbeck & Seacroft	Seacroft North	22	=	One of the worst areas in Leeds for health, death from Circulatory Disease is twice the city average. A high number of babies have low birth weights.

<b>10</b>	<b>Killingbeck &amp; Seacroft</b>	<b>Fearnville, Hollin Park, Beechwood, Brooklands</b>	<b>23</b>	↑	A large number of children are in workless households and the number of deaths from circulatory disease is particularly high. Health and education need to be priorities.
<b>11</b>	<b>Burmantofts &amp; Richmond Hill</b>	<b>Osmonthorpe, East End Park</b>	<b>25</b>	↓	Levels of cancer mortality are a particular issue in this neighbourhood The number of Children living in workless households is approximately double the city average
<b>12</b>	<b>Killingbeck &amp; Seacroft</b>	<b>Crossgates and Killingbeck</b>	<b>38</b>	=	Community Safety Education
			<i>1 = worst</i>		



**Area Chairs Forum  
Friday 2<sup>nd</sup> November 2012  
East Room, Civic Hall**

**Attendance:**

Councillors: P. Gruen (Chair), G. Hyde, G. Hussain, G. Wilkinson, A. Gabriel, J. Akhtar, J. McKenna, J. Jarosz

Officers: K. Kudelnitzky, R. Barke, J. Maxwell

Minutes: S. Warbis

Attending for specific items: K. Morton, I. Mackay

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1.0</b>	<b>Apologies</b>	
1.1	Cllr A McKenna, Cllr K. Bruce, Cllr P. Wadsworth, James Rogers, Shaid Mahmood	
<b>2.0</b>	<b>Minutes and Matters Arising</b>	
2.1	The minutes of the previous Area Chairs Forum meeting on 11 <sup>th</sup> September 2012 were agreed as an accurate record.	
2.2	<u>3.4 of previous minutes – Youth Service Review</u> Concerns were raised that Cllr Wilkinson was the only Conservative member interviewed by the external consultant. It was pointed out that the consultant spoke to all of the Area Committee Chairs, and that also the cross party working group and scrutiny sub group were involved in the discussions.	
2.3	<u>7.5 of previous minutes – Area Working Review</u> It was suggested that concerns over the links between clusters and Area Committees could have been stressed more in the minutes of the meeting. A suggestion was made that Area Committee members could attend cluster meetings, and vice versa.	
<b>3.0</b>	<b>Review of Youth Services / Update on Clusters</b>	
3.1	Ken Morton attended to provide a verbal update on the Review of Youth Services, to give feedback from the Schools Forum and to discuss Area Chairs involvement as the review progresses.	
3.2	The Schools Forum met on 25 <sup>th</sup> October and agreed to continue the current funding of clusters for a further three years. It was agreed that governance arrangements needed to be reviewed and that a task group would be facilitated by Sue Rumbold, Chief Officer Partnership Development and Business Support in Children's Services. This would need to link into Area Committees and with the Review of Area Working.	
3.3	There would also be a review of the current formula for funding clusters particularly in light of the changes to school funding around special needs criteria.	
3.4	A diagram was circulated showing a proposed Elected Member and Governors structure for the Leeds Education Challenge Board. There is a proposal to have an Elected Member and Governors Board for each of the three areas of East North East, South, and West North West. It was suggested that each board would have one Member from each of the clusters in that area.	
3.5	As an interim position it was suggested that current representation by Members on clusters would continue, but it was requested that Ken Morton advise the	<b>Ken Morton</b>

Chief Officer Partnership Development and Business Support (Sue Rumbold) that Area Committee Chairs would like to see proposals progressed that enabled future appointments of Members on Cluster Boards to be made by Area Committees.

- 3.6 Also a wider Governor network meeting has been proposed in each of the three areas to make wider collaboration possible. This suggestion was supported by Area Chairs. It was also suggested that within Area Committees some elected members have had more experience of school clusters than others, and that they should help support and inform those members who have previously had less involvement.
- 3.7 It was mentioned that at the moment there was a degree of suspicion on both sides between Area Committees and clusters. Cluster chairs have expressed an interest in gaining more information about Area Committees and Area Support Teams and this is matched by Area Chairs interest in clusters. There was a desire for School Headteachers to have more involvement in community issues locally and it was felt that by establishing better links between clusters and Area Committees this could be enabled.
- 3.8 The report on the Review of Youth Services is no longer being taken to the Executive Board in November. Although the Cross Party working Group and Scrutiny Sub-group have had meetings recently, more member input is required. It is clear that Elected Members will want to see the financial position before a report is taken to Executive Board but, as with the overall council budget, this picture is not clear yet. There is a need to stabilise this position before any delegations are made to Area Committees as these issues should be resolved before any control of the service is passed over.
- 3.9 The aim is to secure the cash resource for "breeze" type activities to be delegated to Area Committees. Other areas of the service need to see a conversion from a mainly staffing resource into a more flexible model.
- 3.10 A new specification for youth Services needs to be devised with potentially commissioning being carried out at the three area levels. Simple procurement is not the only model any more, and voluntary sector ambitions and capacity also needs to be considered. It is no longer assumed that in house services will have the major roll in this area. Input from Area Chairs will be required as this specification is being developed.
- 3.11 There will be a significant restructuring of the service by September 2013 with the intention of having fewer managers, more apprentices and more experienced practitioners in the structure.
- 3.12 Area Chairs, and Area Committees, will be seen as the key clients and will need to agree the specification for the commissioning of more targeted Youth Services work. There will need to be significant input from elected members at an area level in agreeing specifications.
- 3.13 The question of assets was raised and whether these would transfer across with any delegations. There is not a clear view on this at the moment and this is likely to need a separate piece of work. It was clear however that there would need to be distinctions made between assets purely used locally and others, such as Herd Farm, which provide a resource to the whole city.
- 3.14 It was viewed by the Area Chairs Forum that the direction of travel was right. It was suggested that Children's Services would need to lay out the Key Performance Indicators and standards required to meet the needs of any external inspection requirements, but that Area Committees should be given the responsibility of meeting these locally.

- 3.15 It was stressed that the transition of the service needed to begin in April 2013 and this should include the cash resource for the "things to do, places to go" activities. Advice should be available from Children's Services on commissioning, but this should not be decided prior to delegation and Area Committees should be in control of this.
- 3.16 It was suggested that discussions with Area chairs should be taking place between now and the end of December on the design of a commissioning framework. **Ken Morton**
- 3.17 There were comments from Area Chairs over the lack of clear timescales and their inability at this time to explain to constituents what the changes to Youth Services would entail. It was also mentioned that there needed to be more integration with clusters, schools, jobs and skills around commissioned work and that more imaginative events could be commissioned city wide to tackle issues such as NEETs and citizenship.
- 3.18 It was felt that there needed to be more consultation with members regarding the review. It was felt that drop in sessions were not the best way to consult and that a way forward would be to organise presentations to Party Group meetings.
- 3.19 Ken Morton agreed to confirm with Cllr Blake and Nigel Richardson that presentations on the Review of Youth Services should be offered to Party Group meetings. **Ken Morton**
- 3.20 It was pointed out that there had not been an announcement, or clear statement of intent, to the Executive Board over the proposal to transfer the service. It was agreed that there is a requirement to take a report to executive board showing this intention, and this could then be followed by a phased implementation. **Ken Morton**
- 3.21 There was a discussion over the current distribution of resources and how in some cases this did not seem to match the needs of particular areas. It was agreed that the current distribution model was flawed and needed Area Chair input. Ultimately any changes would need political approval.

#### **4.0 Neighbourhood Planning**

- 4.1 Ian Mackay, Planning and Sustainable Development, attended to provide an update on Neighbourhood Planning in Leeds and provided a briefing note.
- 4.2 Ian provided a brief background on the elements of Neighbourhood Planning included in the Localism Act including Neighbourhood Plans, Neighbourhood Development Orders and Community Right to build Orders. Neighbourhood Plans must be in conformity with the Council's Core Strategy, the National Planning Policy framework and human rights and equality legislation, and can also include non-planning interests as decided by local communities.
- 4.3 The Local Planning Authority is responsible for determining applications for Neighbourhood Plan areas and designating Neighbourhood Forums. The Council has a duty to support local communities however this support can be defined by the local authority. The Council will also pay for and organise the examination and referendum of the plan, although all issues relating to referendums are not clear as yet.
- 4.4 It was agreed at Executive Board in June 2012 that Area Committees will have a consultative role to play including advising, signposting, empowering and providing mediation where necessary.
- 4.5 Area Committees are providing an increasingly valuable role in partnership and

delivery as the four pilots, and interest in other areas, is developing.

- 4.6 In our region Bradford has only one designated area so far, Kirklees is showing no interest and Calderdale have had three expressions of interest but have no designated areas. Leeds has 10 designated areas with the possibility of 15 further designations. Holbeck is seen by the Department for Communities and Local Government (DCLG) as an exemplar for neighbourhood planning in the inner city.
- 4.7 A table was provided within the briefing note listing potential roles associated with neighbourhood planning that Area Committees may wish to consider.
- 4.8 The issue of the promotion of neighbourhood planning in inner city / deprived areas was discussed. It was agreed that Area Committees would have differing views on this, depending on the dynamics of particular areas, but that choices to promote or disregard neighbourhood planning should be made on an informed and considered basis.
- 4.9 Differing approaches are already being seen in different areas. North East Outer Area Committee have provided funding for an officer to deal with neighbourhood planning and are therefore seeing more activity in their area. South East are looking at joint Area Committee funding for a post to cover a wider area. It may be appropriate for these approaches to be considered and debated in other areas as well. It was recognised however that certain Area Committees may have greater priorities in their areas.
- 4.10 There was some debate over what the value of neighbourhood planning in inner areas could be and how interested local people would be in taking this approach. There was feedback from the Holbeck pilot that local people were keen to influence the quality of development in their area and saw neighbourhood planning as a way of influencing this.
- 4.11 It was agreed that learning should be taken from Holbeck and shared with other areas. Some areas already have design statements which could be built on. It was also pointed out that some areas already have good existing community governance arrangements and that there should be care taken that any new neighbourhood forums didn't run counter to what was already in place.
- 4.12 It was mentioned that in the West the Neighbourhood Improvement Board could be a potential forum for opening local discussions regarding neighbourhood planning.
- 4.13 In response to a question about funding availability for community groups, Ian Mackay pointed out that DCLG will provide £25,000 to the Local Planning Authority for every neighbourhood plan that successfully passes the examination. The funding letter from DCLG states that this money is intended to cover the costs of the examination and referendum. Ian Mackay pointed out that he has secured support from Planning Aid for any deprived area in Leeds that wishes to prepare a neighbourhood plan.
- 4.14 It was pointed out that the non-planning opportunities that could be incorporated into neighbourhood plans could be particularly valuable to inner areas. Issues such as social responsibility can be built in and can influence planning and development locally.
- 4.15 There was some scepticism over the resilience of neighbourhood plans and whether they could be overruled centrally if disputes were made by developers. It was pointed out that approved neighbourhood plans would be statutory documents and would provide more certainty for an area. If plans are robust there shouldn't be any wriggle room although across the country they have yet to be tested in disputes.

4.16 It was mentioned that there has been interest expressed in New Wortley regarding neighbourhood plans. Despite some contrary views, residents in inner areas do have an interest in environmental and quality of life issues and do have an interest in influencing decisions.

4.17 There was some doubt raised over the increased bureaucracy of having Area Committees and Neighbourhood Forums involved in planning. There are already plans panels in place and there is a risk of neighbourhood forums not being fully representative of their areas. There was also some doubt that equality and human rights issues would be fully covered within neighbourhood plans. It was also suggested that the non-planning issues may be better dealt with through other mechanisms.

4.18 It was agreed that there needed to be close links between Area Committees and parish councils and also neighbourhood forums, to ensure that developing neighbourhood plans were representative of the local area. It was reiterated that where no parishes are in place, little would progress without the support of Area Committees, and there needed to be a considered decision whether neighbourhood plans would be appropriate or not in each area.

4.19 There was only time to discuss the first of the eight potential roles for Area Committees within the briefing note. It was therefore agreed that a group would be set up consisting of Ian Mackay, Kathy Kudelnitzky, Cllr James McKenna, Cllr Ghulam Hussain and Cllr Angela Gabriel to discuss the potential roles, and for their views to be circulated to Area Chairs Forum members in advance of the next meeting on 10<sup>th</sup> January 2013.

**Ian Mackay  
/ Kathy  
Kudelnitzky**

4.20 Ian Mackay mentioned that Balsall Heath in Birmingham was another inner city area that was making good progress with neighbourhood planning, and it was suggested that there would be merit in visiting this area. Ian Mackay agreed to provide Sarn Warbis with website details to be circulated to Area chairs Forum members.

**Ian Mackay  
/ Sarn  
Warbis**

## **5.0 Review of Area Working Update**

5.1 Kathy Kudelnitzky, Chief Officer Localities and Partnerships, provided a progress update on the review of Area Working and a summary of proposed recommendations for executive board.

5.2 Following consultation with Elected Members, Area Leaders, Directorates, Service Managers and other stakeholders the review has sought to provide feedback, views and recommendations across six objectives:

- Powers and responsibilities delegated to Area Committees and other locality-based arrangements;
- Joint-working between the council's Executive Board and Area Committees;
- Effectiveness of community and partner engagement through Area Committees;
- Effectiveness of partnership working at a local level;
- Geography of our current locality-based working arrangements; and
- Locality-based funding issues

5.3 Draft documents are to be considered by the All Party Working Group immediately after this meeting, and will then be taken to Corporate Leadership

Team on 6<sup>th</sup> November, a meeting of Cabinet on 12<sup>th</sup> November and then through the clearance process to Executive Board on 12<sup>th</sup> December.

- 5.4 The Executive Board will be invited to agree both short and longer term recommendations, with a project plan being developed over the next three months for implementation. Elected member involvement, and particularly that of Area Chairs, will be key to implementing recommendations within the review.

## **6.0 Any Other Business**

### **6.1 Full Council Meeting**

CLlr Gruen mentioned that at the next full council meeting Area Committees would be on the order paper and that Area Chairs would be required to contribute to discussions / questions if their particular areas were being discussed. This is an opportunity to raise the profile of Area Committees and should be taken advantage of.

- 6.1.1 It was suggested that Area Support Teams also had a role in promoting the work of Area Committees. Local people and organisations are not always made aware of the members' role in decision making, approval of funding, and support for successful initiatives and activities funded through the Area Committees.

### **6.2 Wellbeing Update**

Jane Maxwell, Area Leader West North West, tabled a paper providing a snapshot of well Being Fund approvals and commitments for the current financial year.

- 6.2.1 The figures show that some of the funding approved by Area Committees is still working it's way through the system, and Area support Teams are working with Finance, as well as funded projects, to ensure that approved funding is processed and updated on the council's Financial Management System.
- 6.2.2 There are still concerns about the level of funding which is uncommitted spend where currently no projects have been identified. Area Teams will work with Area Chairs and Area Committees to review how much funding is available and how elected members can support the development of local projects to apply for the available Well Being resources.
- 6.2.3 More detailed spreadsheets are available to Area Chairs profiling individual projects and their associated issues in clearing funds.
- 6.2.4 Solutions are being sought with finance to address the issue of allocated funds remaining on Area Committee accounts where commitments have clearly been made and but there are legitimate reasons for delays in the drawing down of funds.
- 6.2.5 It was suggested that Executive Board needed to exert it's influence over particular Area Committees or wards where there was significant under use of well being funds.
- 6.2.6 It was stressed that although there was a clear need to maximise this years well being budgets, it was essential that funds were used for valid projects meeting the priorities of each Area Committee. Maximising this years well being budgets is a current priority for Area Leaders and Area Support Teams.

## **7.0 Date of Next Meeting**

- 7.1 Wednesday 9<sup>th</sup> January 2013, 09:00 – 11:00, Committee Room 4 - Civic Hall

**Report of ENE Area Leader**

**Report to Inner East Area Committee**

**Date: 7<sup>th</sup> February 2013**

**Subject: Wellbeing Fund**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Killingbeck & Seacroft Gipton & Harehills Burmantofts & Richmond Hill
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

This report provides an overview of spending to date, and presents for consideration a number of new project proposals requesting funding.

**Recommendations**

- 1) To consider the following project proposals and approve where appropriate the amount of grant to be awarded:

Opportunities Inspiring learning (OIL)	£5,000
Seacroft South CCTV	£8,294.24
Seacroft Gymnastics	£5,041
Wykebeck blinds	£1,900
Chapel FM	£10,000
Farm Road dropped Kerbs	£10,000
Seacroft benches	£1,800
Ashton Park Hub	£10,000
Gledhow Cricket Club nets	£10,000
Gipton & Seacroft Work Plan Club	£26, 330

## Purpose of this report

- 1.0 The purpose of this report is to provide the Area Committee with details of its well being fund spend, including details of new projects for consideration.

## Background information

- 2.0 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
- 2.1 It has been agreed that the revenue wellbeing budget for the Inner East Area Committee for 2012/13, based on these calculations is £261,760. This is the same revenue budget that was allocated last year. Carryover of uncommitted revenue funds from 2011/12 has also continued, and added to this the additional underspend as reported at June Area Committee the total budget for 2012/13 is £410,868. It must be noted by the Area Committee that this figure includes schemes approved and ongoing from 2011/12 which are carried forward to be paid.
- 2.2 As agreed at the March 2012 meeting, once the agreed topsliced projects are removed the remaining budget will be split three ways between the wards. Including this additional carry forward figure, the amount available for each ward is £75,793.64 (as set out in appendix A).
- 2.3 From the ward allocations the Area Committee agreed to set aside a pot for small grants and pot/s for Tasking teams. Including additional funds added, as agreed at December Area Committee, these pots are as follows;

### Killingbeck & Seacroft

Small grants	£4,500
Tasking	£12,000

### Gipton & Harehills

Small Grants	£5,000
Gipton Tasking	£6,000
Harehills Tasking	£6,000

### Burmantofts & Richmond Hill

Small Grants	£2,000
Tasking	£10,000

- 2.4 Wellbeing fund applications are considered at the relevant Ward Member meetings, where possible, for Members recommendations to the Area Committee prior to the meeting.



- 2.5 The Area Committee Wellbeing fund is used to commission activity and projects which support activities in the Neighbourhood Improvement Plans which in turn support the overarching priorities of the Community Charter, and the themes of the Leeds Strategic Plan. Applications are also accepted from organisations in the local area who can demonstrate that their project supports these priorities. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.
- 2.6 As reported at October Area Committee, it has become clear that whilst Area Committees have been committing wellbeing funds to projects the money is not actually being spent within the financial year. This has led to substantial underspends at year end needing to be carried forward. The Inner East Area Committee is no exception to this. In the current economic climate and the tight financial circumstances of the Council it is imperative that wellbeing funds are spent within the financial year with no carry forward of funds being required. Scrutiny of all budgets is happening in preparation for 2013/14 and there is every indication that budgetary underspends from this year will be clawed back.
- 2.7 **Appendix A** to this report shows projects approved in 2012/13. It also shows projects approved in 2011/12 which were carried forward for spend in this financial year.

### **Small Grants**

- 2.8 Community organisations can apply for a small grant to support small scale projects in the community. A maximum of two grants of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by Councillors outside of the Area Committee meeting and are funded from a small grant pot set aside by ward members from their ward allocation. Details of spending for small grants are included in **Appendix B**. There are the following amounts remaining in the Small Grant pots:

Burmantofts & Richmond Hill	£1,135.34
Killingbeck & Seacroft	£1,056.53
Gipton & Harehills	£1,880.64

### **Community Engagement**

- 2.9 The Area Committee approved an amount of £3,000 at its March 2012 meeting for spend on Community Engagement activities. There is £680.09 remaining in the Community Engagement pot
- 2.10 The funds have been spent on room hire, refreshment and stationary costs associated with community meetings. budget. Details of spend to date against this budget are detailed at **Appendix C**

## Crime and Grime Tasking

- 2.11 Each of the priority neighbourhoods in the Inner East Area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. Ward members have set aside a portion of their ward allocation to support the work of these teams, this pot is managed by the Area Support Team. Details of spend to date under this heading are attached at **Appendix D**

## Project Monitoring Update

- 2.12 Projects which are awarded wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved. There have been no further projects completed since the December meeting, but a number are due to finish by the end of this financial year, so further updates will be available at the Area Committees 21<sup>st</sup> March 2013 meeting.

### **3.0 New projects for Consideration**

- 3.1 **Project:** Opportunities Inspiring Learning  
**Organisation:** OIL Committee  
**Ward affected:** Killingbeck & Seacroft  
**Amount applied for:** £5,000  
**Projected year of spend:** 2013/14

The Project will provide a vocational learning environment for young people to gain qualifications in motor cycle mechanics and life skills. The Project will provide practical courses for members of the community around servicing their own car, puncture repairs etc. It is designed to encourage participation of young people who may be interested in pursuing a career in motor cycle maintenance, and gain a recognised qualification. The Project will incorporate post 16 learners which will target the local NEET cohort.

**Ward Member recommendations:** Ward members are supportive of the project. It contributes towards Best City..... for Business

- 3.2 **Project:** Seacroft South CCTV  
**Organisation:** LCC- Area Support Team  
**Wards affected:** Killingbeck & Seacroft  
**Amount applied for:** £8,294  
**Projected year of spend:** 2012/13

To add an additional CCTV camera to the nine installed by Area Committee in March last year. The cameras have been very successful, there has been a 73% reduction in reported crime but there is a black spot that the cameras don't cover. This funding is requested to cover that black spot.

**Ward Member recommendations:** Members are in favour of the scheme, it supports the city and Area Committee priority Best city... for communities.

- 3.3 **Project:** Seacroft Gymnastics

**Organisation:** Leeds Gymnastics Club  
**Ward affected:** Killingbeck & Seacroft  
**Amount applied for:** £5,041  
**Projected year of spend:** 2013/14

To provide a number of gymnastics sessions for local schools and young people from the Seacroft area. This funding would provide 20 weeks of freestyle gymnastics on a Saturday night for local young people and 6 week block sessions for children through local schools.

**Ward Member recommendations:** This project was instigated by local ward members and supports Best City... for children and young people

3.5 **Project:** Wykebeck Blinds  
**Organisation:** LCC Area Support Team  
**Wards affected:** Gipton & Harehills  
**Amount applied for:** £1,900  
**Projected year of spend:** 2013/14

To supply and fit 18 window blinds to the new Dame Fanny Waterman Centre, and to the extension of Wykebeck School which is attached to both the school and the community centre. This modern development is a brand new community resource for Gipton but funds were not provided for fixtures and fittings, as a result there are currently no widow coverings, making it very uncomfortable for the children and service users during summer months.

**Ward Member recommendations:** ward Members are supportive of the project, it contributes towards Best City .... To live

3.6 **Project:** Farm Road Dropped Kerbs  
**Organisation:** LCC- Highways dept  
**Ward affected:** Killingbeck & Seacroft  
**Amount applied for:** £10,000  
**Projected year of spend:** 2012/13

To provide dropped kerbs and off road parking bays outside of 3 blocks of bungalows on Farm Road and removing existing parking restrictions to enable local residents to park outside of their homes.

**Ward Member recommendations:** This project was instigated by local ward members and supports Best City... to live

3.7 **Project:** Chapel FM  
**Organisation:** Heads Together  
**Ward affected:** All wards  
**Amount applied for:** £10,000  
**Projected year of spend:** 2012/13

This project to renovate the old Methodist Chapel in Seacroft to create a community radio station with vocational opportunities for local people, is nearing completion, but is slightly short of the target amount needed to fund the project. £830,000 has been raised so far, but another £40,000 is needed to allow them to start onsite. £10,000 is requested from the Inner East Area Committee, £10,000 has been

requested from Outer East Area Committee and Childrens Services are looking to identify the remaining £20,000.

**Ward Member recommendations:** This project is supported by ward members, it supports Best City... for Business

**Project:** Seacroft Benches  
**Organisation:** LCC- Area Support Team  
**Ward affected:** Killingbeck & Seacroft  
**Amount applied for:** £1,800  
**Projected year of spend:** 2012/13

To replace existing benches on Barncroft Rise and Crossgates Road which are beyond repair. They will be replaced with new metal benches. This funding would pay for the supply and fit of both benches.

**Ward Member recommendations:** This project was instigated by local ward members and supports Best City... to live.

**Project:** Ashton Park Hub  
**Organisation:** LCC- Area Support Team  
**Ward affected:** Gipton & Harehills  
**Amount applied for:** £10,000  
**Projected year of spend:** 2012/13

To provide a duplex vandal proof porta-cabin at Ashton park in Harehills. The porta-cabin will serve as a Youth 'Hub', activities will be provided each weekday evening and on weekends by partners in the area. The building will be leased to the community group CATCH to take responsibility for lettings and provision of a number of the activities. Harehills school have agreed to pay for ongoing running costs in return for school time use of the building 3 days a week. The project will be part funded by ENEHL and the CHESS cluster.

**Ward Member recommendations:** Ward members are supportive of this project and involved in the development of the project. It supports Best City... for children and young people.

**Project:** Gledhow Cricket Club nets  
**Organisation:** Gledhow Cricket Club  
**Ward affected:** Gipton & Harehills  
**Amount applied for:** £10,000  
**Projected year of spend:** 2012/13

This cricket club was established in 2011 as part of outreach work in Harehills by the community group CATCH. The interest in setting up a permanent cricket team for Harehills was such that two junior sides have been established, but a lack of suitable facilities in Harehills has meant that the club has been set up at Gledhow Cricket Club in Roundhay. The majority of the teams are still from Harehills and they travel to the club every week for practices and matches.

The Committee of Gledhow Cricket Club has since been replaced by members of the Harehills community group CATCH. The club are currently struggling with inadequate training facilities as a number of practices have had to be disbanded due to bad weather, and they can't accommodate the number of young people wanting to take part. They would like to invest in two artificial pitches and nets which would enable to practices to run simultaneously and for them to continue in bad weather. The total cost of the two nets is between £20-£24,000 (using three quotes) they are applying to the Area Committee for a percentage of this and to external sources to make up the shortfall.

**Ward Member recommendations:** Ward members are supportive of this club and have been involved in its development. The project supports Best City... for children and young people and Best City ... for Health & Wellbeing.

**Project:** Gipton & Seacroft Work Club  
**Organisation:** GIPSIL  
**Ward affected:** Gipton & Harehills and Killingbeck & Seacroft  
**Amount applied for:** £26,330  
**Projected year of spend:** 50% 2012/13 and 50% 2013/14

They are applying for funding to staff two work clubs with additional support to provide 1:1 job and welfare benefits advice and information.

One work club will run from GIPSIL's own family and support centre premises in North Gipton and the other from South Seacroft, Dennis Healey Centre or Alston Lane Community Centres.

They are looking to start the project in April 13 and it will run for 12 months. They envisage supporting between 8 and 10 people at any one time in each Work Club. Sessions will last three hours with further time dedicated to promotion and networking with local partners.

Support will be targeted towards those families experiencing long term unemployment to get them back into work. The club will also be open to young people who are NEET and vulnerable people. The scheme will offer training and support to enable local people to access local job opportunities and support to help them move nearer the job market

**Ward Member recommendations:** The project supports Best City... business

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## Corporate Considerations

### 4.0 Consultation and Engagement

In order for ward members to make an informed decision on wellbeing spending they are provided with details of the projects and the opportunity to discuss them at ward member meetings. The Neighbourhood Managers are also consulted to assess how the project supports the relevant Neighbourhood Improvement Plans.

#### **4.1 Equality and Diversity / Cohesion and Integration**

All projects funded by wellbeing monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project,
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- How the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

#### **4.2 Council Policies and City Priorities**

Wellbeing funding is used to support the priorities set out in the Inner East Community Charter which are agreed with the local communities of Inner East and key stakeholders. More detailed action plans, Neighbourhood Improvement Plans (NIPs) are prepared for each priority neighbourhood. Both the Charter and the NIPs support the Vision for Leeds.

#### **4.3 Resources and Value for Money**

Spending and monitoring of the Wellbeing budget is administered by the Area Management Team in accordance with the decisions made by this Area Committee.

#### **4.4 Legal Implications, Access to Information and Call In**

The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue wellbeing budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.

There is no exempt or confidential information in this report.

In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.

#### **4.5 Risk Management**

All wellbeing funded projects must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them. Details of the risk assessments individual projects are available from the author of this report.

#### **5.0 Conclusions**

The well-being fund provides financial support for projects in the Inner East Area which support the priorities of the Community Charter and Neighbourhood Improvement Plans.

#### **6.0 Recommendations**

The Area Committee is requested to:

1. Consider the following project proposals and approve where appropriate the amount of grant to be awarded:

Opportunities Inspiring learning (OIL)	£5,000
Seacroft South CCTV	£8,294.24
Seacroft Gymnastics	£5,041
Wykebeck blinds	£1,900
Chapel FM	£10,000
Farm Road dropped Kerbs	£10,000
Seacroft benches	£1,700
Ashton Park Hub	£10,000
Gledhow Cricket Club nets	£10,000
Gipton & Seacroft Work Plan Club	£26, 330

## **7.0 Background documents <sup>1</sup>**

None

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works

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Funding / Spend Items	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Contingency	Total
Balance b/f 2011-12	56,527.61	18,166.71	10,620.78	5,500.00	58,292.90	149,108.00
New Allocation for 2012-13	56,196.00	56,196.00	56,196.00	92,100.00	1,072.00	261,760.00
Transfer from Contingency	19,597.64	19,597.63	19,597.63	-	58,792.90	-
Total available (incl b/f bal) 2012-13	132,321.25	93,960.34	86,414.41	97,600.00	572.00	410,868.00
Schemes Approved from 2011-12 budget to be spent in 2012-13	51,580.32	14,349.37	10,620.78	5,500.00	-	82,050.47
Amount of b/f budget available for new schemes 2012-13	80,740.93	79,610.97	75,793.63	92,100.00	572.00	328,817.53

2011-12 Schemes to be paid for in 2012-13	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total	
Rookwoods Recreation area	15,000.00	0.00	0.00		15,000.00	
Rookwoods Recreation Area (ENEh income rec'd 11/12)	25,000.00	0.00	0.00		25,000.00	
Lincoln Green/Beckett street Environmental Improvements	3,000.00	0.00	0.00		3,000.00	
Burmantofts Burglary Reduction Project	3,855.00	0.00	0.00		3,855.00	
Skip - 129 North Parkway - 1st Match 2012	0.00	0.00	130.00		130.00	
High Street Vouchers - Liz Bailey	44.95	0.00	0.00		44.95	
Dog Fouling Signs for Gipton x10	0.00	250.00	0.00		250.00	
No Tipping Sign	0.00	203.33	0.00		203.33	
Alleygates - Lawrencen Road (Bev - happening 12/13)	0.00	1,490.00	0.00		1,490.00	
Dispersal Order	0.00	1,250.00	0.00		1,250.00	
Mind, Body and Soul - Gipton	0.00	3,480.66	0.00		3,480.66	
Space 2 - Breathing Buddies	0.00	0.00	3,000.00		3,000.00	
NHS Falls Prevention Project	968.46	968.46	968.46		2,905.38	
Bicycle Repairation Project (all 3 ward pots)	666.66	666.67	666.67		2,000.00	
Rainbow Hearts Womens Group G&H & BRH	2,481.25	2,481.25	0.00		4,962.50	
Signage for Seacroft Methodist Church	0.00	0.00	398.00		398.00	
RHEA Cinema Club and Zumba Gold	564.00	0.00	0.00		564.00	
Fearnville Football Project	0.00	1,059.00	0.00		1,059.00	
South Gipton Community Centre Furniture	0.00	3,000.00	0.00		3,000.00	
South Gipton Community Centre Furniture - MICE INCOME	0.00	-500.00	0.00		500.00	
Seacroft Chapel FM	0.00	0.00	0.00	5,500.00	5,500.00	
6 DPPO Signs for Killingbeck & Seacroft	0.00	0.00	360.00		360.00	
Dog Fouling signs for Seacroft x10	0.00	0.00	250.00		250.00	
<b>Total of schemes approved in 2011-12</b>	<b>51,580.32</b>	<b>14,349.37</b>	<b>5,773.13</b>	<b>5,500.00</b>	<b>-</b>	<b>77,202.82</b>

Approved 2012-13 Schemes	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total	
Tasking	10,000.00	12,000.00	12,000.00		34,000.00	
Small Grants	2,000.00	5,000.00	4,500.00		11,500.00	
Community Engagement				3,000.00	3,000.00	
Neighbourhood Manager Posts X2	0.00	0.00	0.00	60,000.00	60,000.00	
CCTV	0.00	0.00	0.00	14,878.76	14,878.76	
Community Payback	0.00	0.00	0.00	7,625.00	7,625.00	
Youth Service / Tradex Sports Project	0.00	3,000.00	0.00	0.00	3,000.00	
Summer Holiday Activities	6,777.22	8,555.18	10,000.00	0.00	25,332.40	
Gipton Gala 2012	0.00	1,000.00	0.00	0.00	1,000.00	
Killingbeck and Seacroft Gala 2012	0.00	0.00	1,500.00	0.00	1,500.00	
Harehills Mini Olympics	0.00	1,426.91	0.00	0.00	1,426.91	
Harehills DPPO	0.00	3,801.65	0.00	0.00	3,801.65	
Lark in the Park	1,000.00	0.00	0.00	0.00	1,000.00	
Off The Streets (also see IE.11.27.LG) Mr Zabir	0.00	75.00	0.00	0.00	75.00	
Off The Road Motorcycles	833.33	833.33	833.33	0.00	2,499.99	
Mums Doin It R Way	0.00	0.00	1,000.00	0.00	1,000.00	
Lincoln Green Computer Suite (£5,519 approved + income)	11,162.56	0.00	0.00	0.00	11,162.56	
Lincoln Green Computer Suite - INCOME	-5,519.00	0.00	0.00	0.00	5,519.00	
Body and Soul Project	0.00	0.00	6,958.00	0.00	6,958.00	
St Philip's PCC Safe and Secure	2,360.00	0.00	0.00	0.00	2,360.00	
Seacroft Reduction in ASB	0.00	0.00	4,677.00	0.00	4,677.00	
ENEHL Target Hardening	1,500.00	1,500.00	1,500.00	0.00	4,500.00	
Apprenticeship - Area Support Team	2,500.00	2,500.00	2,500.00	0.00	7,500.00	
World Music Mini-Fest	566.66	566.66	566.66	0.00	1,699.98	
Saxton Gardens Traffic Regulation Order (£3,000 approved + income)	6,000.00	0.00	0.00	0.00	6,000.00	
Saxton Gardens Traffic Regulation Order - ENEH INCOME	-3,000.00	0.00	0.00	0.00	3,000.00	
Crossgates Christmas Light Motifs	0.00	0.00	525.00	0.00	525.00	
Welfare Reform	1,666.66	1,666.66	1,666.67	0.00	4,999.99	
Welcome to Burmantofts Gateway Stone	3,750.00	0.00	0.00	0.00	3,750.00	
Beechwood Mushroom Bollards	0.00	0.00	1,260.00	0.00	1,260.00	
Fitting of Burglar Alarm and Security Measures	0.00	0.00	779.00	0.00	779.00	
Pigeon Cote Road Seacroft	0.00	0.00	5,000.00	0.00	5,000.00	
Pontefract Lane Boundry Fence	1,973.02	0.00	0.00	0.00	1,973.02	
Haselwoods Bins Solution	12,145.00	0.00	0.00	0.00	12,145.00	
Haselwoods Bins Solution - ENEH INCOME	-6,072.49	0.00	0.00	0.00	6,072.49	
Lincoln Green IT Suite (additional funding)	2,225.44	0.00	0.00	0.00	2,225.44	
Rookwoods Recreation Area (additional funding)	3,000.00	0.00	0.00	0.00	3,000.00	
Multi Sports Training	6,300.00	0.00	0.00	0.00	6,300.00	
Ebor Gardens Volunteer Programme	2,500.00	0.00	0.00	0.00	2,500.00	
Blossom Hill Domestic Violence	589.55	589.55	589.55	0.00	1,768.65	
Harehills Child Sexual Exploitation Worker	0.00	2,311.28	0.00	0.00	2,311.28	
Monkswood Rise Footpath	0.00	0.00	2,588.00	0.00	2,588.00	
<b>Total of schemes approved in 2012-13</b>	<b>64,257.95</b>	<b>44,826.22</b>	<b>58,443.21</b>	<b>85,503.76</b>	<b>-</b>	<b>253,031.14</b>

Grand Total Projected Spend 2012-13 (incl b/f schemes)	115,838.27	59,175.59	64,216.34	91,003.76	-	330,233.96
Total Budget Available for 2012-13 (incl b/f Bal)	132,321.25	93,960.34	86,414.41	97,600.00	572.00	410,868.00
Remaining Budget Unallocated	16,482.98	34,784.75	22,198.07	6,596.24	572.00	80,634.04

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**Inner East Area Committee 2012-13  
Well-being Small Grants**

**Appendix B**

Project Name	Organisation	Amount Requested	Project Summary
Santa Cruise	Seacroft parish PCC	£185	This project took 80 people (children and families) to Thwaites Mill to go on the specially designed 'Santa Cruise' hosted by Canal Connexions. Each family was welcomed onto the Santa narrow boat, they sailed down the canal to Santa's Grotto where they met Santa, received a present and had some refreshments.
Christmas events in Burmantofts	Burmantofts Senior Action	£198	2 events were held for local people. On the 7 <sup>th</sup> December a community Christmas Fayre was held at St Agnes Church Hall. On the 20 <sup>th</sup> December a Christmas party was held for 75 older people from the community.

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Community Engagement		Actual Spend	Committed	Ear 12-13	Total	Remaining
CE 01	Beechwood Primary School Room Hire - Seacroft CLT			60.00		
CE 02	Bangladeshi Centre Room Hire - C & HH Forum	45.00				
CE 03	St Agnes Church Hall - Room Hire	24.00				
CE 04	IE Community Charter	1,176.00				
CE 05	Veolia Flyers (2500 x A5)		175.00			
CE 06	Dame Fanny Waterman Opening Supplies	7.48				
CE 07	BRH Community Event - Gift Vouchers	60.00				
CE 08	BRH Community Event - Gift Vouchers	50.00				
CE 09	BRH CLT Meeting 11 Sept - Sticky Dots	4.97				
CE 10	BRH CLT Meeting 11 Sept - Buffet	250.00				
CE 11	BRH NIB and CLT Meeting Refreshments			10.92		
CE 12	Taxi to the BRH NIB Meeting			2.80		
CE 13	Alston Lane Open Day Event			23.67		
CE 14	Taxi to the BRH NIB Meeting			2.80		
CE 15	Room Hire Space@Hilcrest 29 Nov 12	150.00				
CE 16	Room Hire Richmond Hill CC 4 Dec 12	47.50				
CE 17	Refreshments for meeting at the Moyes Centre	48.25				
CE 18	Refreshments for BRH Neighbourhood Improvement Board			6.52		
CE 19	C&H Women's Forum			175.00		
<b>3,000.00</b>		<b>1,863.20</b>	<b>175.00</b>	<b>281.71</b>	<b>2,319.91</b>	<b>680.09</b>

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<b>Gipton Tasking</b>	<b>Amount</b>
Perspex Sheets for damaged noticeboards	133.20
Rectify and Install perspex screens to community notice boards	180.00
Police Operation RTS contribution	1500.00
Alley gates at Amberton Approach	1,100.00
3 traffic calming signs	180.00
Crime Reduction morning materials	222.50
Skips pot	1500.00
Repair broken glass Thorn Walk Noticeboard	150.00
Stephen Lawrence Education Standard - Solon items	416.00
Installation of dog fouling signs x 10	100.00
<b>Amount spent</b>	<b>5481.70</b>
<b>Amount remaining</b>	<b>516.00</b>

<b>Harehills Tasking</b>	
3 A4 metal dog fouling signs - Harehills Park on Coldcotes Avenue	£60.00
Police Operation RTS contribution	£1,500.00
Sheeting for Binyard 33-35 Bayswater Row	£100.00
Sheeting for Binyard 44-46 Bayswater Terrace	100.00
Banstead park dog fouling signs	72.00
Litter bin outside Hovingham School	350.00
Alleygate keys for PCSO's	30.00
Ramadan ASB youth hub	59.00
Skips pot	£1,500.00
Purse strings for purse dipping event	£66.00
Bonfire night diversionary events	£73.84
Ramadam Diversionary Activities	50.98
Flood Lighting for Hovingham Primary School	654.00
Sheeting for Binyard 27-29 Bayswater Place	£100.00
<b>Amount spent</b>	<b>£4,715.82</b>
<b>Amount remaining</b>	<b>1,252</b>

<b>BRH Tasking</b>	
Solon Security - 75 Alarms	104.05
4x Binyard Keys for Walford Mount	48.00
Bin Stickers for Richmond Hill	1,900.00
Live on the Drive - Coconut Shy, Hook a Duck and High Striker	305.00
Personal Attack Alarms	205.00
Buffet for Burmantofts Senior Club on 8.12.11	150.00
Metal Stencils for Bins	58.20
Lincoln Green Square Additional Litter Bins	700.00
Lincoln Green Winter Bedding (P&C)	546.64
Key cutting for Nowell Mount and Lincoln Green	19.39
2x Grit Bins for Dolphin Street	336.76
Ebor Gardens Community Centre Sign	335.43
Grit Bin Refil on Oakham Way	75.54
Richmond Hill Elderly Action - Older People's Safety Event	252.00
Rookwoods Covert Camera	1,000.00
Replacement Alley Gate Locaks at Nowells	936.00
Refilling of grit bin on Oakham Way	75.54
Ivy Shops Bins x 4 (York Road)	1,380.00
skips	£1,120.00
<b>Amount spent</b>	<b>£12,047.55</b>
<b>Amount remaining</b>	<b>0.00</b>

<b>Seacroft Tasking</b>	<b>Amount</b>
Repair broken window notice board Moresdale Lane	150.00
Replace trees at 20 Brian Crescent	380.00
Repair broken window notice board Moresdale Lane	150.00
Crossgates Bollards	480.00
A Frame - Grange Park Crescent side of bridge	1,500.00
Installation of dog fouling signs x 10	100.00
skips	2000.00
<b>Amount spent</b>	<b>4760.00</b>
<b>Amount remaining</b>	<b>7240.00</b>

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